

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
MAY 24, 2021
5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – MAY 10, 2021
- 1.2 BILLS PAYABLE THROUGH MAY 20, 2021
- 1.3
- 1.4

2. PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

- 3.1 WILDWOOD STORMWATER PROJECT QUOTES
- 3.2 WALNUT STREET PROJECT ALTERNATIVES
- 3.3 TRUSS SPECIALISTS LEASE EXTENSION
- 3.4 HTM PAVING/CITY LOT ALTERNATIVES
- 3.5 STORMWATER ORDINANCE
- 3.6 2021 STREET PROJECT – PLANS/SPECIFICATIONS
- 3.7 HAZARDOUS BUILDING UPDATE
- 3.8 CONTRACT FOR DEED – LANCER YOUTH HOCKEY
- 3.9 AGENDA REQUEST – OUTDOOR MOVIE NIGHT
- 3.10 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.11 REVIEW EMERGENCY EXECUTIVE ORDER 21-23
- 3.12

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
MAY 24, 2021
5:30 P.M.

5. MAYOR'S COMMENTS

5.1 STUDENT LETTERS

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 PARK & RECREATION MINUTES – MAY 18, 2021

6.2 RECOGNITION AS 5TH SAFEST CITY IN MINNESOTA

6.3 EXPLORE LA CROSSE

7. CORRESPONDENCE

7.1

7.2

7.3

8. CHAMBER OF COMMERCE

8.1

9 ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

NOTICE

Please take notice that pursuant to Minn. Stat. Section 13D.021, members of the City Council may attend the meeting by telephone or zoom.

#101

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
MAY 10, 2021

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of May was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, May 10, 2021.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the City Council and City Staff were given the option to attend the meeting by telephone or Zoom. Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – APRIL 26, 2021
- 1.2 BILLS PAYABLE THROUGH MAY 6, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – MARCH 2021
- 1.4 LIBRARY REPORT – MARCH 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was recommended to revise the April 26, 2021 Minutes regarding Item 3.1 – Reconvene Board of Appeal/Equalization to correct the name of the property owner at 301 Hillview Blvd in two places from “Susan” to “Mary”. Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING THE REVISION TO THE APRIL 26, 2021 MINUTES REGARDING ITEM 3.1 – RECONVENE BOARD OF APPEAL/EQUALIZATION AS STATED ABOVE.

Upon a roll call vote taken and tallied by the City Administrator, all Member present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – PLANNING COMMISSION MINUTES – MAY 4, 2021

City Attorney Wieser reviewed with City Council the minutes from the May 4, 2021 Planning Commission meeting. Items included the following:

1. Approving the La Crescent Elementary School Administrative Subdivision Application, which requires City Council action;
2. The La Crescent Elementary School detached garage variance, informational and no action required; and
3. The preliminary sketch for Horse Track Meadows West, informational and no action required.

The Planning Commission recommended to City Council to approve the La Crescent Elementary School Administrative Subdivision Application for 536 South 6th Street with the following findings in support of approval of lot adjustment:

1. Request will not alter the essential character of the locality. The property owner proposed to use the property in a manner that is reasonable.
2. Request is in harmony with the general purpose and intent of the Zoning and Subdivision Ordinance and is consistent with the spirit of the Comprehensive Plan.

Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE LA CRESCENT ELEMENTARY SCHOOL ADMINISTRATIVE SUBDIVISION APPLICATION FOR 536 SOUTH 6TH STREET AND TO ADOPT THE FINDINGS STATED ABOVE AND AS STATED IN THE MAY 4, 2021 PLANNING COMMISSION MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – SOLSMART GOLD DESIGNATION

City Administrator Waller reviewed with City Council that the City of La Crescent received a Gold designation from the national SolSmart program for making it faster, easier, and more affordable for homes and businesses to go solar. This designation recognizes La Crescent for taking bold steps to encourage solar energy growth and remove obstacles to solar development. The City's designation was increased from Silver to Gold. This item was informational, and no action was taken.

ITEM 3.3 – ICE ARENA IMPROVEMENT PROJECT BID RESULTS

City Administrator Waller reviewed with City Council the bid that the City received for the Ice Arena Improvement Project, along with a previous memo that was presented on the project. The project includes a new roof, caulking and sealing. The project was advertised in the local newspaper in accordance with State requirements, and one other local contractor was informed of the project but due to workload did not submit a bid for the project. In order to proceed with the project, it was recommended to City Council to accept the bid submitted by Interstate Roofing & Waterproofing, Inc. in the amount of \$280,000.00 and authorize the City Attorney to prepare a contract for the project. Regarding funding for the project, the City has \$130,000.00 in funds from the 2020A bond issue. The City is recommending that the City Council authorize a transfer of \$10,000.00 from the bonds paid up account to cover the City's portion of the project. To minimize the impact to the City's cash flow, the City has requested that Lancer Youth Hockey provide the City with their one-half of the funding in advance of the City entering into the contract for the project. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO ACCEPT THE BID FROM INTERSTATE ROOFING & WATERPROOFING, INC. IN THE AMOUNT OF \$280,000.00 FOR THE ICE ARENA IMPROVEMENT PROJECT, AUTHORIZE A TRANSFER OF \$10,000.00 FROM THE BONDS PAID UP ACCOUNT TO COVER THE CITY'S PORTION OF THE PROJECT, REQUEST THAT LANCER YOUTH HOCKEY PROVIDE THE CITY WITH THEIR ONE-HALF OF THE FUNDING IN ADVANCE OF THE CITY ENTERING INTO THE CONTRACT FOR THE PROJECT, AND AUTHORIZE THE CITY ATTORNEY TO PREPARE A CONTRACT FOR THE PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – SENIOR PARADE REQUEST

City Council reviewed Memo from La Crescent Police Chief Doug Stavenau and an Agenda Request from Sarah Danielson regarding a parent sponsored 2021 Senior Parade. The parade will be for the graduates of La Crescent-Hokah following the commencement ceremony on Sunday, May 30, 2021. The event will be in similar format to last year's event. Event coordinators are planning to hold the event in accordance with best social distance practices. If approved, the La Crescent Police Department would assist with traffic control. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE A 2021 SENIOR PARADE FOR THE GRADUATES OF LA CRESCENT-HOKAH FOLLOWING THE COMMENCEMENT CEREMONY ON SUNDAY, MAY 30, 2021 WITH THE LA CRESCENT POLICE DEPARTMENT ASSISTING WITH TRAFFIC CONTROL.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – MONTHLY DONATION RESOLUTION

City Council reviewed a Memo from City Administrative Clerk Chris Fortsch regarding the acceptance of donations to the City on a monthly basis by Resolution. Following review and discussion, Member Hutchinson introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 05-21-17

RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN APRIL, 2021

WHEREAS, the following donations were made to the City of La Crescent in the month of April, 2021:

1. Don and Sandy Bissen wish to donate \$1,000.00 to the La Crescent Fire Department for departmental purposes;
2. Niebuhr Plumbing & Heating, Inc. wishes to donate \$540.00 to the La Crescent Animal Rescue / PTAC units;
3. Rotary Lights, Inc. wishes to donate \$2,850.00 to the La Crescent Police Reserves for expenditures associated to the Reserve program;
4. LeAnn and Robert Meyer wish to donate \$50.00 to the La Crescent Fire Department in memory of Don Meyer for departmental purposes; and
5. Frank and Kristi Cadwell wish to donate \$1,000.00 to the La Crescent Fire Department for departmental purposes.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 10th day of May, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 8 – CHAMBER OF COMMERCE

Travis Minegar of the La Crescent Chamber of Commerce reported that the Chamber will hold a golf outing on July 16, 2021.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:40 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator
DATE: May 20, 2021
RE: Bills Payable

Bill

Attached for review and consideration by the City Council are the bills payable for the period ending May 20, 2021. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3P ADMINISTRATORS, INC.						
5/10/21 C.F.	MEDICAL REIMB P/R DEDUCTED	05/11/2021	1,690.20	1,690.20	05/11/2021	
5/13/21 R.Q.	MEDICAL REIMB P/R DEDUCTED	05/17/2021	32.38	32.38	05/17/2021	
5/6/21 R.Q.	MEDICAL REIMB P/R DEDUCTED	05/10/2021	32.38	32.38	05/10/2021	
5/8/21 R.Q.	MEDICAL REIMB P/R DEDUCTED	05/11/2021	32.38	32.38	05/11/2021	
Total 9457:			1,787.34	1,787.34		
ABILITY BUILDING CENTER INC						
9640	FD - CLEANING COMM RM	04/30/2021	172.00	.00		
9642	FD - CLEANING STATION	04/30/2021	193.50	.00		
Total 8085:			365.50	.00		
AED SUPERSTORE						
1881415	FD - CPR TRAINING MATERIALS	05/10/2021	509.00	.00		
Total 9936:			509.00	.00		
ALL STAR PRO GOLF INC						
INV22564	GC - TEES FOR RESALE	05/05/2021	218.02	.00		
Total 51:			218.02	.00		
AT&T MOBILITY						
4/21 FIRE	FD - WIRELESS	04/30/2021	100.84	100.84	05/17/2021	
4/21 MAINT	WATER - WIRELESS	04/30/2021	45.36	45.36	05/17/2021	
4/21 MAINT	SEWER - WIRELESS	04/30/2021	45.36	45.36	05/17/2021	
4/21 STMT	PD - WIRELESS	04/30/2021	277.22	277.22	05/17/2021	
Total 9870:			468.78	468.78		
BENEFIT PLAN ADMINISTRATORS						
5286	FSA ADMINISTRATIVE FEES	05/17/2021	52.00	52.00	05/17/2021	
Total 9724:			52.00	52.00		
BOBCAT OF THE COULEE REGION						
01-44923	GC - RENTAL	04/29/2021	322.13	.00		
01-44962	RENT EQUIP - TREE PLANTING	04/30/2021	130.50	.00		
01-45055	MAINTENANCE - MOTOR REPAIR	05/05/2021	260.49	.00		
Total 216:			713.12	.00		
BRIESKE, MCKENNA						
5/17/21	REIMBURSE MILEAGE - DRUG TAKE BACK DROPOFF	05/17/2021	176.40	.00		
Total 9954:			176.40	.00		
CINTAS CORPORATION						
4080511293	MAINTENANCE - CLEANING	04/05/2021	3.50	.00		
4080511293	MAINTENANCE - UNIFORMS	04/05/2021	14.56	.00		
4081186777	GOLF COURSE - CLEANING	04/12/2021	19.77	.00		
4081186819	MAINTENANCE - CLEANING	04/12/2021	3.50	.00		
4081186819	MAINTENANCE - UNIFORMS	04/12/2021	14.56	.00		
4081186909	CITY HALL - CLEANING	04/12/2021	31.79	.00		
4081825757	MAINTENANCE - CLEANING	04/19/2021	3.50	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4081825757	MAINTENANCE - UNIFORMS	04/19/2021	14.56	.00		
4082495361	MAINTENANCE - CLEANING	04/26/2021	3.50	.00		
4082495361	MAINTENANCE - UNIFORMS	04/26/2021	14.56	.00		
4082495444	GOLF COURSE - CLEANING	04/26/2021	19.77	.00		
4082495489	CITY HALL - CLEANING	04/26/2021	31.79	.00		
Total 9696:			175.36	.00		
CITY TREASURER'S OFFICE						
177110	WASTEWATER TO LACROSSE	04/30/2021	16,080.04	.00		
Total 1086:			16,080.04	.00		
CLASSIC ROCK PRODUCTS INC						
783	WIESER PARK - LAWN WORK	04/30/2021	862.96	.00		
Total 278:			862.96	.00		
CLEARWAY COMMUNITY SOLAR LLC						
3/21 STMT	200 STONEY PT - WELL HOUSE	03/31/2021	1,186.99	.00		
3/21 STMT	407 ORCHARDVIEW - BOOSTER STATION	03/31/2021	421.42	.00		
3/21 STMT	1200 JONATHAN LN - SHELTER	03/31/2021	92.11	.00		
3/21 STMT	1450 HWY 16 LIFT STATION	03/31/2021	35.30	.00		
3/21 STMT	193 MCINTOSH - BOOSTER	03/31/2021	250.03	.00		
3/21 STMT	110 MIDNIGHT ST - LIFT STATION	03/31/2021	63.22	.00		
3/21 STMT	209 S WALNUT ST - LAC SIGN	03/31/2021	30.84	.00		
3/21 STMT	219 CHESTNUT ST - BRIDGE LIGHTS	03/31/2021	77.25	.00		
3/21 STMT	1323 SPRUCE DR - ABNET FIELDS	03/31/2021	42.60	.00		
3/21 STMT	31 MCINTOSH RD - LIFT STATION	03/31/2021	26.63	.00		
3/21 STMT	520 S 14TH ST - ICE ARENA	03/31/2021	3,230.86	.00		
3/21 STMT	336 S 1ST ST - COMM BLDG	03/31/2021	170.91	.00		
3/21 STMT	608 S 7TH - POOL	03/31/2021	11.13	.00		
3/21 STMT	202 MAIN ST - FLAG LIGHT	03/31/2021	4.92	.00		
3/21 STMT	321 MAIN - LIBRARY	03/31/2021	196.65	.00		
3/21 STMT	219 MAIN ST UNIT LIGHTS	03/31/2021	101.90	.00		
Total 9854:			5,942.76	.00		
CORE & MAIN LP						
0175205	WATER METERS	05/05/2021	901.23	.00		
Total 9647:			901.23	.00		
CULLIGAN WATER CONDITIONING						
285X19918105	CITY HALL - WATER COOLER RENTAL	05/01/2021	39.95	.00		
285X19918105	MAINT - WATER COOLER RENTAL	05/01/2021	39.95	.00		
285X19918105	PD - WATER COOLER RENTAL	05/01/2021	39.95	.00		
285X19944903	FD - WATER COOLER RENTAL	05/01/2021	42.70	.00		
Total 231:			162.55	.00		
DALCO ENTERPRISES INC						
3770177	PARKS - BATHROOM SUPPLIES	04/21/2021	114.08	.00		
Total 313:			114.08	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
DEPT OF NATURAL RESOURCES						
4/27-5/3/21	WEEKLY RECREATIONAL VEH. REGIST.	05/03/2021	1,661.55	1,661.55	05/07/2021	
5/4-10/21	WEEKLY RECREATIONAL VEH. REGIST.	05/10/2021	740.90	740.90	05/14/2021	
Total 318:			2,402.45	2,402.45		
E O JOHNSON CO.						
INV944496	OFFICE 365	05/11/2021	196.00	.00		
Total 8614:			196.00	.00		
ELM USA, INC						
39677	LIB - CD/DVD CLEANING	05/14/2021	25.00	.00		
Total 9517:			25.00	.00		
EPOCH EYEWEAR						
INV-03099	GC - RESALE SUNGLASSES	05/05/2021	275.60	.00		
Total 9519:			275.60	.00		
FLAGSHIP RECREATION						
F8778	KISTLER PARK - TIRE SWING REPAIR	04/22/2021	1,074.85	.00		
Total 9160:			1,074.85	.00		
G & F DISTRIBUTING, INC.						
0132111715	GC - BEER FOR RESALE	04/29/2021	105.40	.00		
Total 8628:			105.40	.00		
GALL'S LLC						
018276931	PD - CROWD CONTROL EQUIPMENT	05/03/2021	1,304.75	.00		
018302533	PD - RIOT SHIELDS	05/05/2021	1,925.00	.00		
Total 601:			3,229.75	.00		
HAWKINS INC.						
4924721	WATER PLANT - CHEMICALS	04/26/2021	5,090.78	.00		
4935739	WATER PLANT - CHEMICALS	05/11/2021	2,032.52	.00		
4935740	POOL - CHEMICALS	05/11/2021	1,054.96	.00		
Total 512:			8,178.26	.00		
INSTY-PRINTS OF LA CROSSE INC						
152646	REC - UPDATED PRICING REG SHEETS	05/13/2021	94.57	.00		
Total 807:			94.57	.00		
ISD #300/COMMUNITY EDUCATION						
LIBRARY 2021	LIBRARY - PORTION OF SUMMER BOOK	05/07/2021	55.00	.00		
REC/POOL 2021	SUMMER REC SHARE OF BULLETINS	05/07/2021	231.50	.00		
REC/POOL 2021	POOL SHARE OF BULLETINS	05/07/2021	231.50	.00		
Total 282:			518.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LA CRESCENT AREA EVENT CENTER, INC.						
4/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	05/18/2021	641.53	.00		
Total 9810:			641.53	.00		
LA CRESCENT AUTO REPAIR, INC						
20407	B&Z - DURANGO MAINTENANCE	04/23/2021	99.97	.00		
20465	PD - P-20 MAINTENANCE	04/29/2021	35.71	.00		
Total 8168:			135.68	.00		
LA CRESCENT CHAMBER OF COMMERC						
4/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	05/18/2021	2,006.85	.00		
Total 1142:			2,006.85	.00		
LA CROSSE AREA CONVENTION AND						
4/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	05/18/2021	641.53	.00		
Total 9824:			641.53	.00		
LEAGUE OF MINNESOTA CITIES						
342149	PD - TRAINING MN DEADLY FORCE STATUTE	05/11/2021	1,170.00	.00		
Total 1117:			1,170.00	.00		
LEAGUE OF MN CITIES INS TRUST						
17390	WC DEDUCTIBLE - CLERK	05/03/2021	425.00	.00		
Total 1116:			425.00	.00		
LEAGUE OF MN CITIES INSURANCE						
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - GENERAL FUND	05/01/2021	75,369.80	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - LIBRARY	05/01/2021	4,118.00	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - FIRE DEPT	05/01/2021	5,438.00	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - WATER	05/01/2021	10,900.20	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - SEWER	05/01/2021	12,233.20	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - SOLID WASTE	05/01/2021	1,084.00	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - LIC BUR	05/01/2021	705.00	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - GOLF	05/01/2021	4,446.00	.00		
2021/2022 CMC/	PREPAID LIABILITY INS PREMIUMS - ICE ARENA	05/01/2021	6,264.80	.00		
2021/2022 WC	PREPAID WC INS PREM - GENERAL FUND	05/01/2021	57,912.00	.00		
2021/2022 WC	PREPAID WC INS PREM - LIBRARY	05/01/2021	807.00	.00		
2021/2022 WC	PREPAID WC INS PREM - FIRE DEPT	05/01/2021	13,572.00	.00		
2021/2022 WC	PREPAID WC INS PREM - WATER	05/01/2021	4,483.00	.00		
2021/2022 WC	PREPAID WC INS PREM - SEWER	05/01/2021	2,849.00	.00		
2021/2022 WC	PREPAID WC INS PREM - LIC BUR	05/01/2021	986.00	.00		
2021/2022 WC	PREPAID WC INS PREM - GOLF COURSE	05/01/2021	1,832.00	.00		
7/1/21-7/1/22 LL	PREPAID LIQUOR LIABILITY INS PREM - GOLF COURSE	05/01/2021	2,016.00	.00		
Total 1115:			205,016.00	.00		
MAYO CLINIC AMBULANCE SERVICE						
5/8/21	HEARTSAVER CPR	05/08/2021	125.00	.00		
Total 8150:			125.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MCFOA						
7/1/21-6/30/22	MEMBERSHIP RENEWAL	05/20/2021	45.00	.00		
Total 1306:			45.00	.00		
MENARDS-LA CROSSE						
49029	GC - CLEANING	05/03/2021	10.98	.00		
49029	GC - OIL	05/03/2021	105.88	.00		
49029	GC - OFFICE	05/03/2021	21.96	.00		
49029	GC - COURSE MAINT	05/03/2021	37.51	.00		
49029	GC - CAR REPAIRS	05/03/2021	3.99	.00		
49029	GC - SAFETY EQUIP	05/03/2021	4.99	.00		
49029	GC - EQUIP REPAIR	05/03/2021	7.38	.00		
49047	TREE STAKES	05/03/2021	20.97	.00		
Total 1352:			213.66	.00		
MIENERGY COOPERATIVE						
4/21 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	04/30/2021	245.81	245.81	05/17/2021	
4/21 STMT	ELECT UTILITIES-GC POP MACH.	04/30/2021	76.94	76.94	05/17/2021	
4/21 STMT	ELECT UTILITIES-GC CLUBHOUSE	04/30/2021	326.63	326.63	05/17/2021	
4/21 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	04/30/2021	796.01	796.01	05/17/2021	
4/21 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	04/30/2021	144.29	144.29	05/17/2021	
4/21 STMT	ELECT UTILITIES - WIESER PARK	04/30/2021	66.80	66.80	05/17/2021	
Total 2012:			1,656.48	1,656.48		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
5/14/21 0015639	MN CHILD SUPPORT	05/17/2021	602.21	602.21	05/17/2021	
Total 9597:			602.21	602.21		
MINNESOTA DEPT OF REVENUE						
4/30/21 P/R	MN STATE WHT	05/06/2021	2,805.00	2,805.00	05/06/2021	
Total 227:			2,805.00	2,805.00		
MINNESOTA ENERGY RESOURCES INC						
4/21 STMT	CITY HALL - GAS UTILITIES	04/30/2021	115.72	115.72	05/17/2021	
4/21 STMT	LIBRARY - GAS UTILITIES	04/30/2021	45.49	45.49	05/17/2021	
4/21 STMT	MAINT BLDG-GAS UTILITIES	04/30/2021	139.03	139.03	05/17/2021	
4/21 STMT	ABNET FIELD BLDG-GAS UTILITIES	04/30/2021	73.28	73.28	05/17/2021	
4/21 STMT	GAS PUMP (405 ORCHARDVIEW)	04/30/2021	36.90	36.90	05/17/2021	
4/21 STMT	GAS PUMP(193 MCINTOSH)	04/30/2021	41.11	41.11	05/17/2021	
4/21 STMT	CONTROL BLDG - GAS UTILITIES	04/30/2021	35.26	35.26	05/17/2021	
4/21 STMT	POOL - GAS UTILITIES	04/30/2021	48.09	48.09	05/17/2021	
4/21 STMT	COMM BLDG - GAS UTILITIES	04/30/2021	140.75	140.75	05/17/2021	
4/21 STMT	ICE ARENA-GAS UTILITIES	04/30/2021	305.54	305.54	05/17/2021	
4/21 STMT	ANIMAL SHELTER-GAS UTILITIES	04/30/2021	72.58	72.58	05/17/2021	
Total 8171:			1,053.75	1,053.75		
MINNESOTA RURAL WATER ASSOC.						
7/21-6/22	MEMBERSHIP FEES	05/06/2021	300.00	.00		
Total 1361:			300.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
NIEBUHR						
25420A	INSTALL WATER METERS - 04/26/21	05/04/2021	692.00	.00		
Total 8277:			692.00	.00		
NORTHLAND SECURITIES INC						
6591	TIF DISTRICT 1-9 PROF SERVICES	05/11/2021	645.00	.00		
Total 8272:			645.00	.00		
P & T ELECTRIC INC						
20316	WIESER PARK - FIX WIRING ISSUES	04/29/2021	347.84	.00		
Total 1643:			347.84	.00		
PARTNERS IN GRIME						
887796	LIB - CLEANING	03/31/2021	210.00	.00		
887796#2	LIB - CLEANING	04/30/2021	210.00	.00		
Total 9310:			420.00	.00		
PENDELTON TURF SUPPLY INC						
1713	GC - CHEMICALS	04/28/2021	1,613.50	.00		
Total 9169:			1,613.50	.00		
PETTY CASH-CITY HALL						
2021 POOL	CHANGE FOR POOL CASH DRAWERS	05/20/2021	200.00	200.00	05/20/2021	
Total 1605:			200.00	200.00		
PUBLIC EMPLOYEES RETIREMENT AS						
4/30/21 CORD &	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	05/11/2021	12,912.04	12,912.04	05/11/2021	
Total 1612:			12,912.04	12,912.04		
QUADIENT FINANCE USA, INC						
4/27/21	Postage Meter Postage - Fire	04/27/2021	12.00	.00		
4/27/21	Postage Meter Postage - Pool	04/27/2021	6.00	.00		
4/27/21	Postage Meter Postage - Animal	04/27/2021	3.00	.00		
4/27/21	Postage Meter Postage - Arena	04/27/2021	3.00	.00		
4/27/21	Postage Meter Postage - Golf	04/27/2021	9.00	.00		
4/27/21	Postage Meter Postage- Lic Bur	04/27/2021	30.00	.00		
4/27/21	Postage Meter Postage - Sewer	04/27/2021	63.00	.00		
4/27/21	Postage Meter Postage - Water	04/27/2021	63.00	.00		
4/27/21	Postage Meter Postage- Library	04/27/2021	9.00	.00		
4/27/21	Postage Meter Postage - PubWor	04/27/2021	15.00	.00		
4/27/21	Postage Meter Postage - B&Z	04/27/2021	21.00	.00		
4/27/21	Postage Meter Postage - Police	04/27/2021	21.00	.00		
4/27/21	Postage Meter Postage - CLERK	04/27/2021	45.00	.00		
Total 9799:			300.00	.00		
SCHOTT DISTRIBUTING CO., INC.						
418966	GC BEER FOR RESALE	04/08/2021	810.50	.00		
420469	GC BEER FOR RESALE	04/22/2021	27.70	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1931:			838.20	.00		
SEMLM						
2021	MEMBERSHIP DUES	04/30/2021	40.00	.00		
Total 8228:			40.00	.00		
SHOOTING STAR NATIVE SEEDS						
51272	MN DOT GRANT PROJ	04/09/2021	2,832.00	.00		
Total 9713:			2,832.00	.00		
SOUTHEAST LIBRARIES COOP						
048948	LIB - PROCESSING MATERIAL	05/14/2021	95.85	.00		
MAY 2021 TECH	SELCO - AUTOMATION FEE	05/05/2021	1,286.01	.00		
Total 1962:			1,381.86	.00		
SPLISH SPLASH AUTO BATH						
5/10/21	PD - CAR WASH TOKENS	05/10/2021	81.00	.00		
Total 8567:			81.00	.00		
TEAM LABORATORY CHEMICAL, LLC						
INV0025471	LIFT STATIONS - DEGREASER	05/07/2021	867.50	.00		
Total 2035:			867.50	.00		
TOM NIEBELING LANDSCAPING LLC						
14556	VETS PARK - SOD	05/13/2021	211.25	.00		
Total 1407:			211.25	.00		
UNITED STATES POSTMASTER						
5/21 PAST DUE	PAST DUE WATER/SEWER - WATER	05/20/2021	21.96	21.96	05/20/2021	
5/21 PAST DUE	PAST DUE WATER/SEWER - SEWER	05/20/2021	21.96	21.96	05/20/2021	
Total 2102:			43.92	43.92		
VERIZON WIRELESS						
9878606715	FD - MOBILE	04/30/2021	120.03	120.03	05/17/2021	
Total 8973:			120.03	120.03		
WATER SYSTEMS CO.						
898708	LIBRARY - COOLER RENTAL	04/30/2021	6.00	.00		
Total 8605:			6.00	.00		
WERNER ELECTRIC						
S010487830.001	TREE PLANTING PROJ - CONDUIT	05/04/2021	134.57	.00		
Total 8979:			134.57	.00		
XCEL ENERGY						
4/21 STMT	TENNIS COURT LIGHTS	04/30/2021	10.12	10.12	05/20/2021	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4/21 STMT	SHORE ACRES GRINDER PUMPS	04/30/2021	243.51	243.51	05/20/2021	
4/21 STMT	WWTP	04/30/2021	759.97	759.97	05/20/2021	
4/21 STMT	RESERVOIR	04/30/2021	13.02	13.02	05/20/2021	
4/21 STMT	RADIUM PLANT	04/30/2021	1,886.96	1,886.96	05/20/2021	
4/21 STMT	WELL 2	04/30/2021	932.78	932.78	05/20/2021	
4/21 STMT	WELL 3	04/30/2021	1,142.59	1,142.59	05/20/2021	
4/21 STMT	POOL	04/30/2021	100.29	100.29	05/20/2021	
4/21 STMT	LIFT STATION MCINTOSH	04/30/2021	6.52	6.52	05/20/2021	
4/21 STMT	ICE ARENA	04/30/2021	1,126.24	1,126.24	05/20/2021	
4/21 STMT	STREET LGHTS PO BOX 142	04/30/2021	5,402.49	5,402.49	05/20/2021	
4/21 STMT	GARAGE	04/30/2021	28.41	28.41	05/20/2021	
4/21 STMT	SIGN LIGHT 525 S CHESTNUT	04/30/2021	12.29	12.29	05/20/2021	
4/21 STMT	FLAG LIGHT 226 MAIN	04/30/2021	16.47	16.47	05/20/2021	
4/21 STMT	CITY HALL	04/30/2021	408.95	408.95	05/20/2021	
Total 1410:			12,077.57	12,077.57		
ZENKE INC						
6457	INSTALL SEWER SERVICE LINES - 1284 & 1304 CTY RD 2	12/09/2020	12,225.00	.00		
6457	INSTALL WATER SERVICE LINES - 1284 & 1304 CTY RD 25	12/09/2020	12,225.00	.00		
Total 2412:			24,450.00	.00		
ZIEBELL'S HIAWATHA FOODS INC						
301599	GC - CHIPS/NUTS/SNACKS	04/09/2021	16.00	.00		
302241	GC - CLNG SUPL	04/09/2021	107.48	.00		
302241	GC - KITCHEN SUPPLIES	04/09/2021	247.75	.00		
302241	GC - SAFETY SUPPLIES	04/09/2021	62.27	.00		
302241	GC - CHIPS/NUTS/SNACKS	04/09/2021	92.76	.00		
302241	GC - FOOD	04/09/2021	141.22	.00		
303562	GC - CHIPS/NUTS/SNACKS	04/23/2021	48.88	.00		
303562	GC - CLNG SUPL	04/23/2021	161.00	.00		
303562	GC - KITCHEN SUPPLIES	04/23/2021	36.70	.00		
Total 2417:			914.06	.00		
Grand Totals:			322,595.05	36,181.57		

3.1



MEMORANDUM

TO: Bill Waller, City Administrator

FROM: Tim Hruska, P.E., L.S.

DATE: May 20, 2021

RE: Wildwood Drainage Quotes

Per City Council request, we have obtained two quotes for the project previously presented to the City Council. This project would extend storm sewer from the intersection of Wildwood and Rosewood to the backyards of Lot 3 & 4. The project would need easements from the two adjacent property owners to proceed. The two quotes were from Zenke, Inc. and Gerke Excavating. Both quotes are attached. I will be in attendance to discuss the project.

Zenke Incorporated
87 Main Street
La Crescent, MN 55947

Estimate

Date	Estimate #
5/17/2021	20636

Wildwood Storm Project

Project

Description	Qty	Rate	Total
350' 12" RCP 140' 12" HDPE 1 storm inlet 2 Type 4 structures 410 SY bit.remove and replace 136 ton class 5 road rock site grading (No topsoil or landscaping) 75 sf concrete walk 20 lf curb Bid Job	1	44,326.00	44,326.00
Estimate good for 30 days.		Subtotal	\$44,326.00
		Sales Tax (6.875%)	\$0.00
		Total	\$44,326.00



Proposal

Gerke Excavating
15341 State Hwy 131, S
Tomah, WI 54660
www.gerkeexcavating.com
Phone (608) 372-4203
Fax (608) 372-4139

To:
City of La Crescent

Project:
Wildwood Storm Sewer
La Crescent, MN

Proposal #:
Q21378

Date: May 19, 2021

Line Number	Item Number	Bid Item	Total Cost	Notes per Item
1	619.1000	Mobilization		
2	100.2000	Traffic Control - CSC		
3	690.0150	Sawing Asphalt		
4	204.0110	Removing Asphaltic Surface		
5	204.0150	Removing Curb & Gutter		
6	204.0155	Removing Concrete Sidewalk		
7	205.0100	Excavation Common		
8	608.0312	Storm Sewer Pipe Reinforced Concrete Class III, 12"		
9	830.0112	Storm Sewer HDPE, 12"		
10	611.2004	Manholes 4-Ft Diameter		
11	305.0110	Base Aggregate Dense 3/4"		
12	100.2000	Sidewalk		
13	100.2000	Curb		
14	100.2000	Asphalt - Mathy		
15	630.0100	Turf Restoration, Hydro-seeding		
Total Bid Price			\$ 61,886.00	

Exclusions/Clarifications/Notes

1. All items are tied.
2. Bonds and permits are excluded.
3. Staking and Layout by others.
4. A locate request thru Diggers Hotline will be submitted. Private lines are to be located by others. If not located Gerke Excavating is not responsible if damaged.
5. No over-excavation/EBS/soil corrections or imported materials included if subgrade does not meet requirements. - *If needed, see unit costs.*
6. Any testing needed is excluded.
7. Repair of any cracking to existing foundations or adjacent structures due to heavy equipment being used is excluded.
8. Due to processing fees up to 4%, approval of credit card payment needs to be authorized in advance.

Sincerely,

Dean McHugh
Gerke Excavating

The terms listed hereon are satisfactory and I/(We) hereby authorize the performance of said work.

Signed: _____ Date: _____

Printed Name: _____ Title: _____

3.2



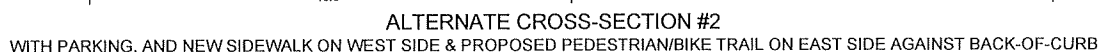
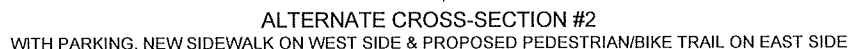
TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: May 19, 2021
RE: Walnut Street Project Alternatives

Attached for review and consideration by the City Council are alternatives and cost estimates for the reconstruction of Walnut Street. City Engineer Tim Hruska will be in attendance at the meeting to review the project with the City Council. The project is tentatively planned for 2022.

The project will utilize a combination of funding sources that may include the following; bonding authority through the City's 2021-2025 Street Reconstruction Plan, Municipal State Aid funds, water/sewer revenue bonds, American Rescue Plan funds, and possibly a Local Road Improvement Program grant application.

The intersection of Main Street and Walnut Street is proposed to be redesigned, reducing the overall amount of pavement in the intersection. We are suggesting that the City Council authorize a demonstration project for Main and Walnut similar to the one that will be installed this summer on Elm Street between South 4th and South 6th Street.

We are also suggesting that a portion of the June 14th City Council meeting be held at the intersection as a means to introduce the project to the community and receive feedback. The evening could begin with an open house format at 5:00 that includes displays and then at 5:30 there would be a formal presentation by the City's Engineer followed up with questions and discussion. When this was over the City Council would return to the City Council Chambers to complete the rest of the items on the agenda for the meeting.

[illegible]

ALTERNATE CROSS-SECTION #3
WITH PEDESTRIAN/BIKE PATH (PATH LOCATED ON NORTH SIDE OF STREET)

1' WIDE AREA COULD BE GRASS, COLORED CONCRETE OR BRICK PAVERS

ROW LINE

11.0' Ped/Bike Path

2.0'

16.5'

CL OF STREET & ROW

7' +/-

ROW LINE

11.5'

18.5'

11.5'

37.0'

60.0'

Detailed description: This diagram illustrates a cross-section of a proposed street layout. From left to right, it shows a 11.0-foot wide Ped/Bike Path, a 2.0-foot wide area, a 16.5-foot wide section, and a 7-foot wide section. The centerline of the street and the right-of-way (ROW) line are marked. The total width of the proposed street is 37.0 feet, and the total width of the ROW is 60.0 feet. A 1-foot wide area is noted as an option for grass, colored concrete, or brick pavers. The diagram also shows the existing ROW line and the proposed ROW line, with a 11.5-foot wide area between them on the right side.

ALTERNATE CROSS-SECTION #3
WITH PEDESTRIAN/BIKE PATH ON WEST SIDE

<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> <p>PROPOSED ROADWAY SECTIONS</p> </div> <div style="width: 60%; text-align: right;"> <p>WALNUT STREET ROADWAY, PEDESTRIAN, AND BIKE LANE ALTERNATIVES</p> <p>CITY OF LA CRESCENT</p> </div> </div>									
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> <p>MINNS Project #: 319.00</p> <p style="font-size: 2em; font-weight: bold;">B1.0</p> </div> <div style="width: 60%; text-align: right;"> <p>HOUSTON COUNTY</p> <p>LA CRESCENT, MINNESOTA</p> </div> </div>									



whks
engineers + planners + land surveyors

Engineer's Opinion of Probable Construction Costs

Walnut Street Reconstruction

La Crescent, MN

WHKS #9181

whks

engineers + planners + land surveyors

Line	Item Description	Approx. Quantities	Unit of Measure		Unit Price	Total Amount
STREET & SIDEWALK						
1	Mobilization	1.00	LS	@	\$200,000.00	\$200,000.00
2	Common Excavation	5,500.00	CY	@	\$15.00	\$82,500.00
3	Topsoil Strip and Replace	2,500.00	CY	@	\$8.00	\$20,000.00
4	Clear and Grubb	1.00	LS	@	\$15,000.00	\$15,000.00
5	Subbase, 16" (pavement)	10,000.00	TON	@	\$20.00	\$200,000.00
6	Subbase, 6" (driveway)	225.00	TON	@	\$20.00	\$4,500.00
7	Subbase, 4" (sidewalk)	1,150.00	TON	@	\$20.00	\$23,000.00
8	Existing Sidewalk Removal	2,123.00	SY	@	\$15.00	\$31,845.00
9	Existing Pavement Removal	12,250.00	SY	@	\$5.00	\$61,250.00
10	Curb and Gutter	4,450.00	LF	@	\$32.00	\$142,400.00
11	Sidewalk, 4"	1,675.00	SY	@	\$55.00	\$92,125.00
12	Bike Trail/Sidewalk, 6"	1,900.00	SY	@	\$65.00	\$123,500.00
13	Driveway Remove and Replace	700.00	SY	@	\$80.00	\$56,000.00
14	4" HMA Roadway Pavement	9,600.00	SY	@	\$26.00	\$249,600.00
15	Painted Pavement Markings	1.00	LS	@	\$15,000.00	\$15,000.00
16	Permanent Signage	1.00	LS	@	\$15,000.00	\$15,000.00
SUBTOTAL						\$1,331,720.00
SANITARY SEWER						
17	Sanitary Structure Removal	10	EA	@	\$600.00	\$6,000.00
18	Sanitary Sewer, 8"	2520	LF	@	\$50.00	\$126,000.00
19	San Structures	10	EA	@	\$3,500.00	\$35,000.00
20	Sanitary Sewer Service Lines	1280	LF	@	\$45.00	\$57,600.00
SUBTOTAL						\$224,600.00
STORM SEWER						
21	12" RCP Storm Sewer	1000	LF	@	\$50.00	\$50,000.00
22	15" RCP Storm Sewer	1600	LF	@	\$55.00	\$88,000.00
23	Storm Structures	33	EA	@	\$3,500.00	\$115,500.00
SUBTOTAL						\$253,500.00

Engineer's Opinion of Probable Construction Costs

Walnut Street Reconstruction

La Crescent, MN

WHKS #9181

whks

engineers + planners + land surveyors

Line	Item Description	Approx. Quantities	Unit of Measure		Unit Price	Total Amount
WATERMAIN						
24	Water Main, 8"	2450	LF	@	\$50.00	\$122,500.00
25	Water Services	1280	LF	@	\$40.00	\$51,200.00
26	Water Service Corp, Curb Stop, And Box	32	EA	@	\$1,000.00	\$32,000.00
27	Water Fittings	2000	LB	@	\$7.50	\$15,000.00
28	8" Valves	15	EA	@	\$2,500.00	\$37,500.00
29	Fire Hydrant Assembly	5	EA	@	\$5,500.00	\$27,500.00
SUBTOTAL						\$285,700.00
EROSION CONTROL						
30	Turf Restoration	0.85	ACRE	@	\$15,000.00	\$12,750.00
31	Stormwater and Pollution Prevention	1	LS	@	\$5,000.00	\$5,000.00
SUBTOTAL						\$17,750.00

STREET & SIDEWALK SUBTOTAL \$1,331,720.00

SANITARY SUBTOTAL \$224,600.00

STORM SUBTOTAL \$253,500.00

WATERMAIN SUBTOTAL \$285,700.00

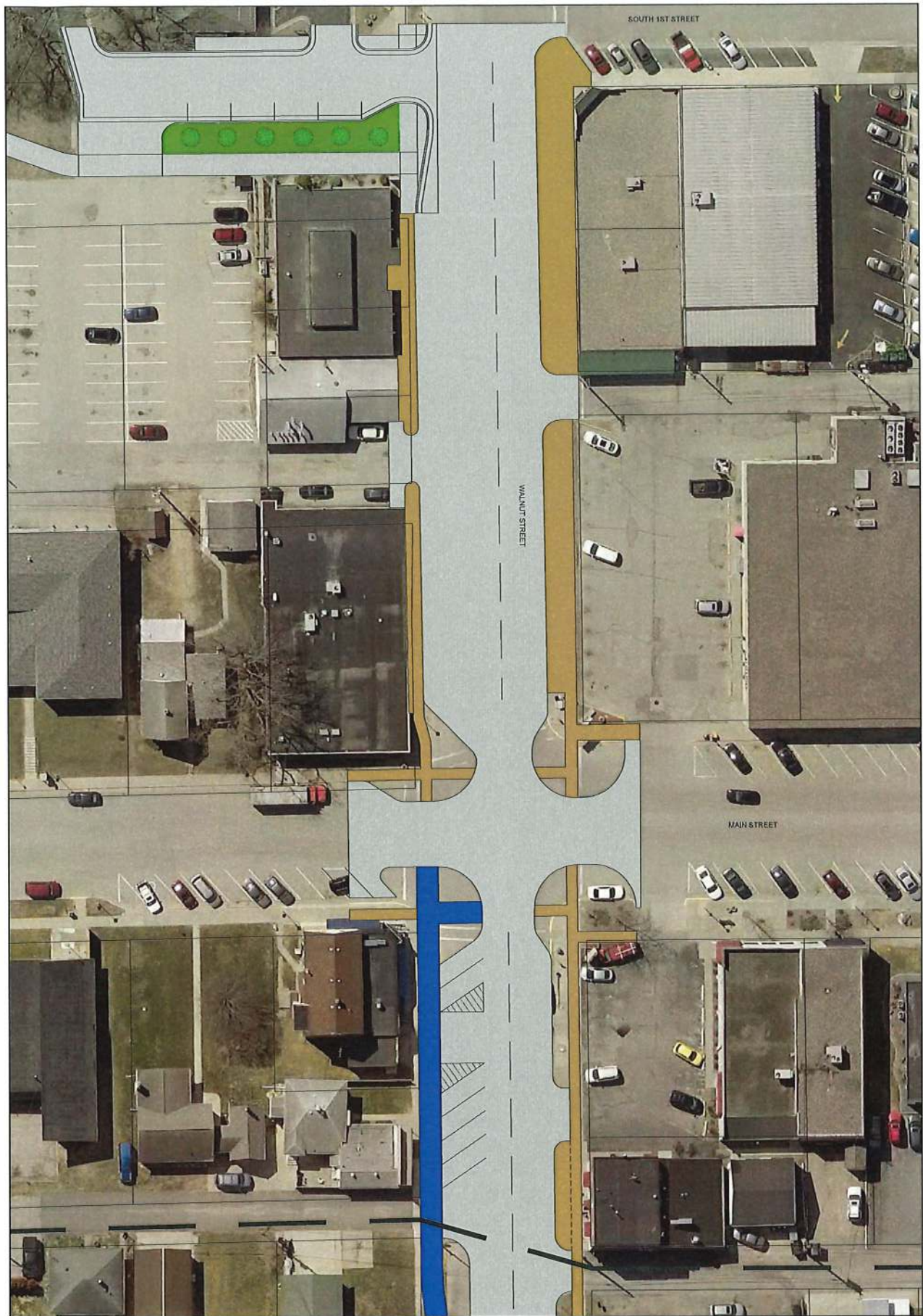
EROSION CONTROL SUBTOTAL \$17,750.00

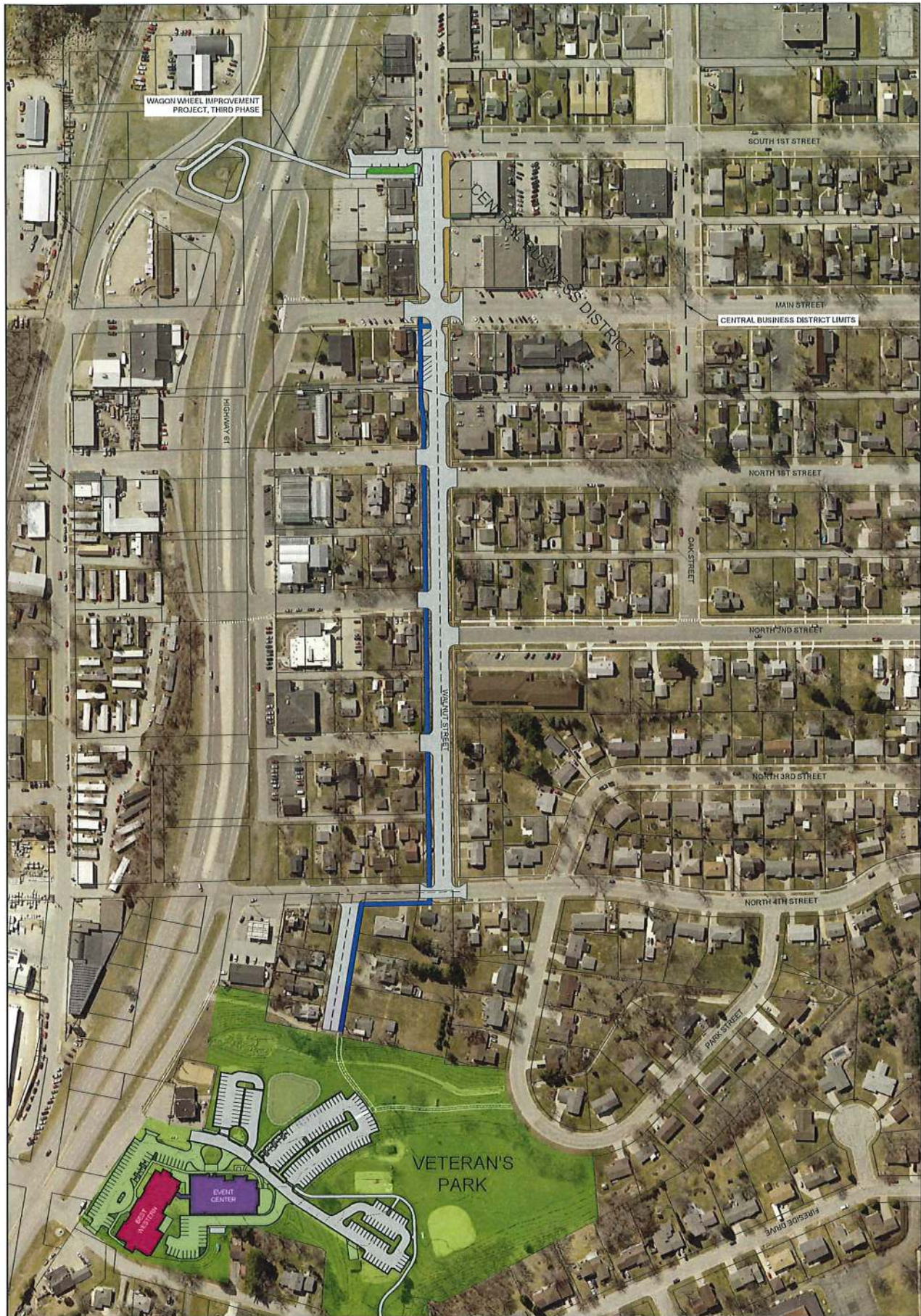
SUBTOTAL \$2,113,270.00

CONTINGENCY (15%) \$317,000.00

ENGINEERING (15%) \$364,500.00

TOTAL COST \$2,794,770.00





#3.3



TO: Honorable mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: May 19, 2021
RE: Truss Specialists Lease Extension

The City has for many years leased the property commonly referred to as the "old dump property" to Truss Specialists. The current lease expires in June of 2021, and we are suggesting that the City Council approve a new three-year lease agreement with Truss Specialists with a 3% annual increase in the lease amount.

LEASE AGREEMENT

This agreement made and originally entered into effective the 15th day of June, 1985, by and between the City of La Crescent, a municipal corporation organized and existing under and pursuant to the laws of the State of Minnesota (hereinafter "LESSOR") and Truss Specialists, Inc. Highway 14 & 16 North, La Crescent Minnesota, (hereinafter "LESSEE").

Witnessed that whereas LESSOR owns certain lands lying and being within the corporate limits of the City of La Crescent, Houston County, Minnesota, more particularly as outlined on the map on file in the City Hall office, a part hereof which is not immediately required for other purposes of LESSOR and hence is available for lease and whereas LESSEE is desirous of leasing said lands from LESSOR, it is hereby covenanted and agreed to by and between the parties as follows:

1. The present land used by Truss Specialists, Inc., as outlined on the map on attached Exhibit A.
2. The term of the renewed lease is for a three-year period from and after the end of the lease immediately preceding, namely 5:00 p.m., June 15, 2021, for a three-year period ending June 15, 2024, 5:00 p.m., times referenced are official time.
3. That the consideration for this agreement is the increase of three percent (3%) per year of the amount paid in the year 2020-2021, that being \$3,830.49, which shall be paid in advance of the 15th of June of each year beginning with the calendar year 2018. The amounts to be paid are as follows:

2021-2022 - \$3,945.40

2022-2023 - \$4,063.76

2023-2024 - \$4,185.67

4. LESSOR, including its elected officials, employees, agents and representatives, shall not be liable to LESSEE or those claiming through or under LESSEE for any injury, death or property damage occurring in, on or about the leased property, and LESSEE shall indemnify and defend LESSOR, including its elected officials, employees, agents and representatives, and hold them harmless from any claim or damage arising out of any injury, death or property damage occurring in, to or about the leased premises described herein. LESSEE shall indemnify and defend LESSOR and hold it harmless for any claim for damage arising out of any injury, death or property damage occurring in, on or about the premises described herein by LESSEE or an employee, volunteer, customer, invitee, guest or trespasser of LESSEE. Notwithstanding, it is understood and agreed that LESSOR'S liability shall be limited by the provisions of Minn. Stat. § 466 or other applicable law.

5. LESSEE shall maintain commercial general liability insurance from a reputable and licensed insurance company licensed to do business in the State of Minnesota with minimum limits of not less than \$1,000,000.00 per occurrence. LESSEE shall name LESSOR as an additional insured and shall provide LESSOR with a certificate of insurance showing evidence of liability coverage prior to the commencement of this Agreement. LESSEE shall also maintain worker's compensation in accordance with Minn. Stat. §176.182.
6. LESSEE shall moreover, at its expense and as it sees fit, insure its personal property kept and maintained on the leased premises against usual risks, including but not limited to fire, wind, storm, vandalism and the like and in no event shall LESSEE look to LESSOR for any damages resulting to its personal property from the aforestated risks, whether any such damage is alleged to have arisen from sources on other lands of the LESSOR adjacent and used for disposal of biodegradable wastes or from other causes or courses.
7. In the event this lease shall be nullified by operation of the law or by a judgment from the court of competent jurisdiction, LESSEE shall be entitled to a prorated rebate of unearned rentals of the then rental year period.
8. Should either party wish to terminate said agreement, advance notice of ninety (90) days shall be given.
9. This agreement shall not be transferable or assignable.
10. Provisions of the original lease agreement dated June 15, 1985, shall, be this reference insofar as provisions therein describing the subject matter are concerned, are not conflicting herewith or inconsistent with this lease renewal agreement.

TESTIMONY WHEREOF the undersigned have hereunto set their hands and seals effective this ____ day of _____, 2021.

[Signatures on Next Pages]

CITY OF LA CRESCENT

By: _____
Mikel Poellinger, Mayor

By: _____
Bill Waller, City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF HOUSTON)

This instrument was acknowledged before me this ____ day of _____, 2021,
by Mikel Poellinger and Bill Waller, the Mayor and City Administrator of the City of
La Crescent, a municipal corporation organized and existing under and pursuant to the laws of
the State of Minnesota as CITY.

Notary Public

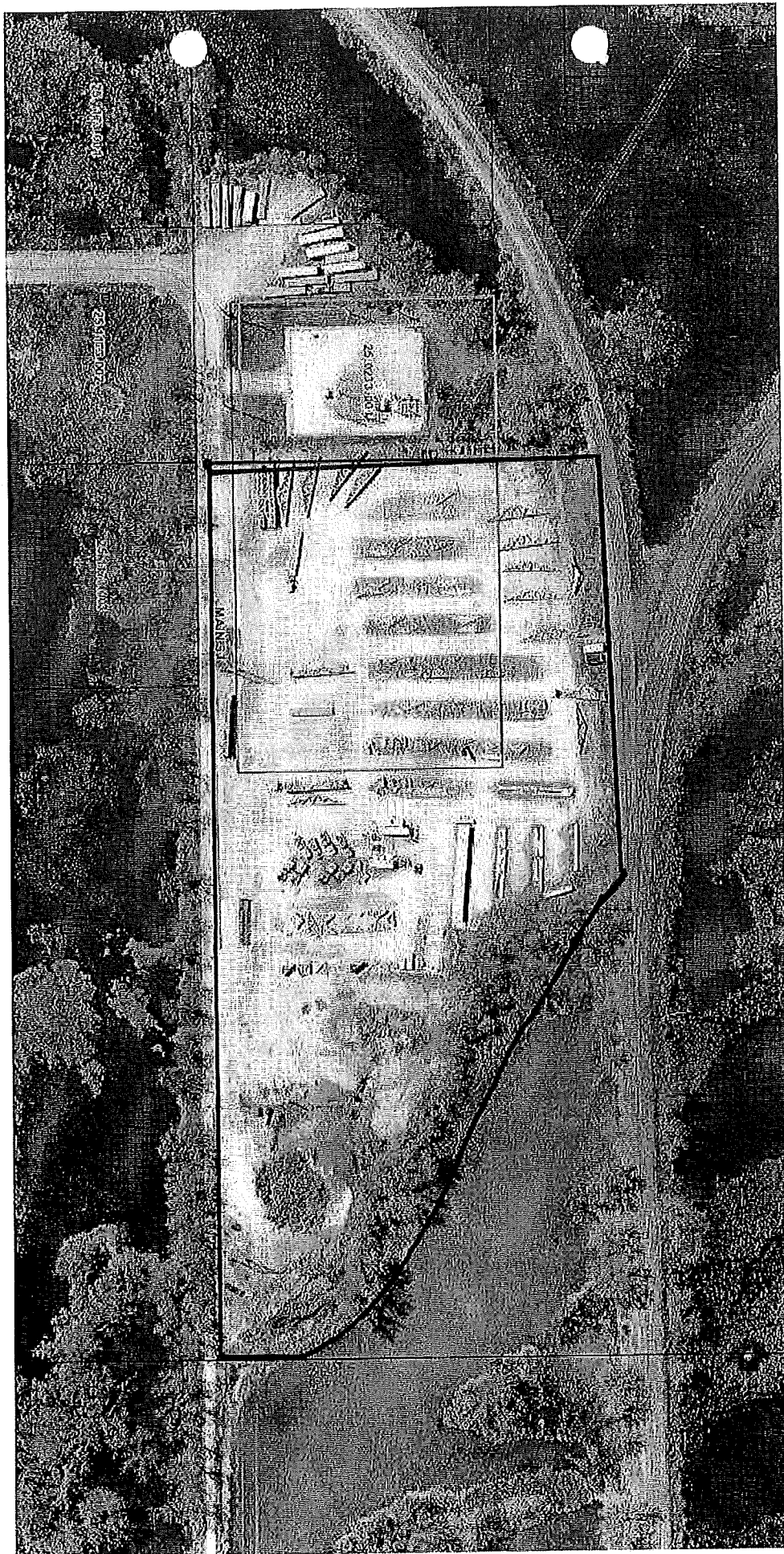
TRUSS SPECIALISTS, INC.

By: _____
Dean Ashbacher, President

STATE OF MINNESOTA)
)
COUNTY OF HOUSTON) ss.

This instrument was acknowledged before me this _____ day of _____, 2021,
by Dean Ashbacher, President, of Truss Specialists, Inc.

Notary Public



EXHIBIT

A

tabbles

#3.4



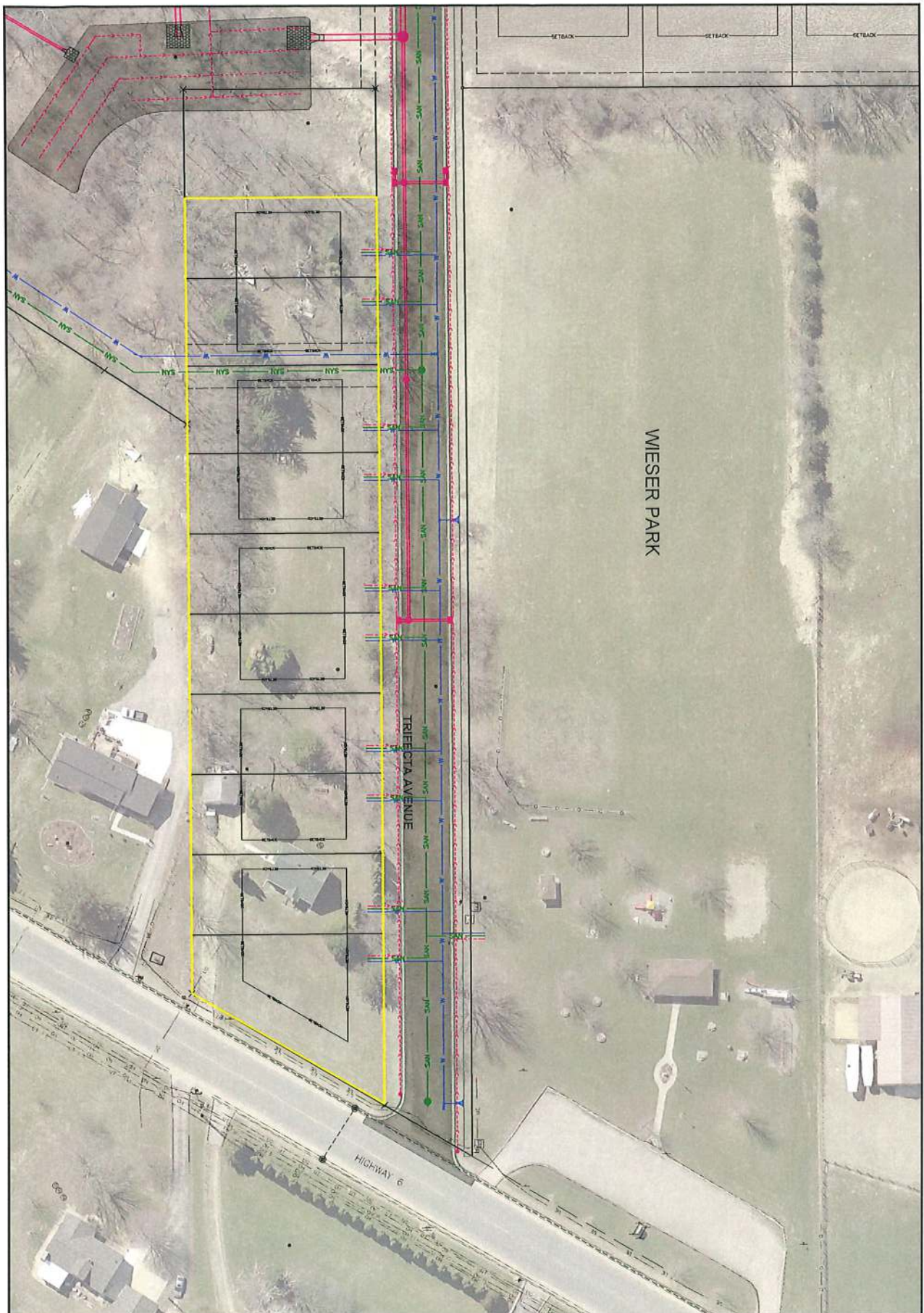
TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: May 19, 2021
RE: Horse Track Meadows/City Lot Alternatives

These two items are informational, and do not require action by the City Council at this meeting.

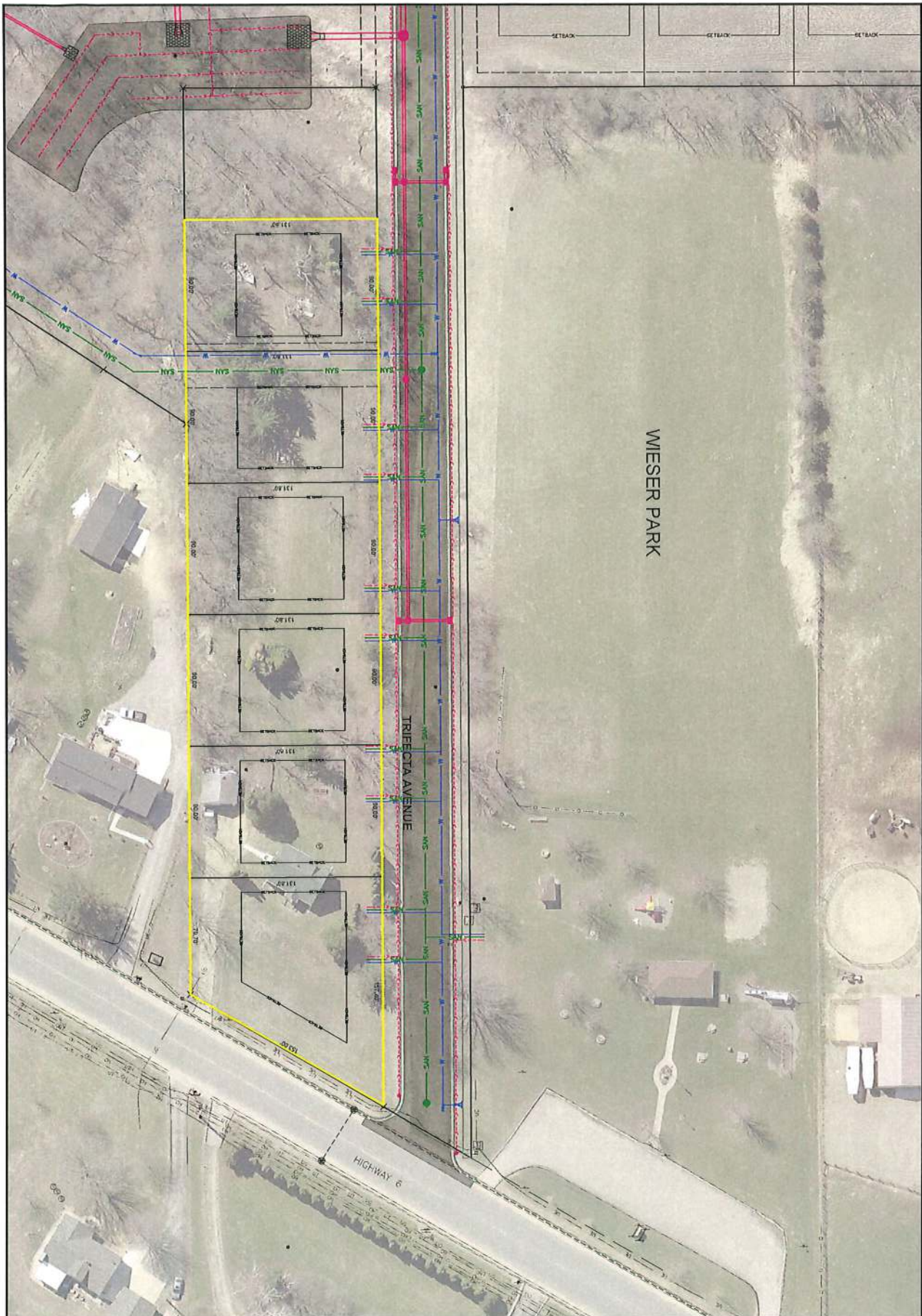
City Engineer Tim Hruska will be in attendance at the meeting to review alternatives regarding the installation of the second lift of black top at the Horse Track Meadows development. The first lift, the base course, was installed in the fall of 2020. The plans for the project included that the second lift of black top, the wear course, be installed in 2021. Due to the amount of current and anticipated building activity in 2021, the City may want to consider holding on the installation of the second lift of black top for a year or two. There are pluses and minuses with each of these options, and this will be reviewed with the City Council at the meeting.

The second item has to do with redevelopment options for the parcel of property that the City purchased adjacent to the Horse Track Meadows development. Attached are two redevelopment alternatives, one with 5 two-unit structures, and the second with 6 single family lots. In the development agreement for the project, there is a provision that the City will not resell this property until the developer has sold 75% of the platted lots or May 1, 2025, whichever occurs first. In addition, the property will need to be added to the sewer service agreement with the City of La Crosse and platted before the City will be able to sell any of the lots.

We planned that the two-unit option would be the best use for the property, and utilities were stubbed into the property based on that plan. However, based on lot sales to date in the Horse Track Meadows development, the sale of the single family lots is going faster than the sale of the two-unit lots. The local realtor that is handling the sale of the lots in the Horse Track Meadows development has indicated that the two-unit option is the most desirable option for the City. The 5 two-unit lot development is expected to generate approximately \$500,000 in anticipated lot sales and will create \$3,000,000 in new market value; while the 6 single family lot development will generate approximately \$450,000 in anticipated lot sales and create \$2,400,000 in new market value.



SCALE: AS SHOWN WKS PROJECT NO. DRAWN BY DATE CHECKED BY SHEET 1 OF 2	PRELIMINARY TOWNHOME SITE PLAN HORSE TRACK MEADOWS LA CRESCENT, MINNESOTA 2021		REVISIONS <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 10%;">NO.</th> <th style="width: 10%;">DATE</th> <th style="width: 80%;">DESCRIPTION</th> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	NO.	DATE	DESCRIPTION													I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Timothy A. Hruka Date: _____ License No. 44930
	NO.	DATE	DESCRIPTION																



2 OF 2

SCALE:
AS SHOWN
WHS PROJECT NO.
DATE
DRAWN BY
CHECKED BY
APP

PRELIMINARY SINGLE FAMILY LOT SITE PLAN
HORSE TRACK MEADOWS
LA CRESCENT, MINNESOTA
2021

REVISIONS	
NO.	DATE

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Timothy A. Hruska
Date: License No. 44930



#3.5



MEMORANDUM

TO: Bill Waller, City Administrator
FROM: Tim Hruska, P.E., L.S., City Engineer
DATE: May 19, 2021
RE: Stormwater Ordinance

We have revised the City's Stormwater Ordinance to update items required by the MS4 Permit. Below is a non-inclusive list of sections that have been revised.

- Provides guidance on acceptable Best Management Practices (BMP) for projects.
- Requirements for needing a permit, review responsibilities and timing.
- Engineering calculations that would be required with submittals.
- Stormwater volume reduction requirements along with defining areas where infiltration is prohibited.
- Erosion and sediment control measures that shall be in place during construction and up to vegetative state.
- Mechanisms for enforcing erosion and sediment violations.
- Items required on Grading Plans.
- Financial Securities required for applicants before construction begins.
- Post-Construction Stormwater Management that includes reduction in water volume, Total Suspended Solids (TSS) and Phosphorus (TP) for new developments and redevelopment projects.
- Includes maintenance agreements for BMP's constructed on private property.

I will be attending the City Council Meeting to review the document.

ORDINANCE NO. 551

AN ORDINANCE OF THE CITY OF LA CRESCENT RESTATING, SUPPLEMENTING AND AMENDING THE STORM WATER AND EROSION CONTROL ORDINANCE AND AMENDING THE CITY OF LA CRESCENT CODE

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

SECTION 1. The Storm Water and Erosion Control Ordinance of the City is here restated in relevant part with amendments thereto with respect to definitions and amending, appending certain procedural and substantive regulation.

SECTION II. The entire text of the Storm Water and Erosion Control Ordinance here enacted, and the subject matter of this ordinance is incorporated hereat verbatim, including the restated provisions and amendments, eliminated portions lined-out, supplemental amendment provisions underscored:

12.185 POST CONSTRUCTION STORMWATER MANAGEMENT AND EROSION AND SEDIMENTATION CONTROL

1. Purpose. The purpose of this ordinance is to prevent or reduce water pollution after construction activities have been completed, in accordance with the U.S. Clean Water Act, the Small Municipal Separate Storm Sewer Systems General Permit (MS4), Minnesota Statutes and Rules and Federal Laws and Regulations.

The ordinance establishes standards and specifications for design, conservation practices, planning activities, and construction activities which minimize storm water pollution, soil erosion, and sedimentation. It protects public health and property while encouraging retention of natural topographic features and existing vegetation and encouraging alternative approaches to conventional flatland development practices on steep slopes including imaginative and innovative techniques suited to the natural surroundings to enhance the existing and future appearances of hillsides.

2. Scope. Except where a variance is granted, any person, firm, sole proprietorship, partnership, corporation, State agency, or political subdivision proposing a land disturbance activity within the City shall apply to the City for the approval of the stormwater pollution prevention plan. No land shall be disturbed until the plan is approved by the City and conforms to the standards set forth herein.
3. Definitions. These definitions apply to this ordinance. Unless specifically defined below, the words or phrases used in this ordinance shall have the same meaning as they have in common usage. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. The words "shall" and "must" are always mandatory and not merely directive.

Applicant: Any person or group that applies for a building permit, subdivision approval, or a permit to allow land disturbing activities. Applicant also means that person's agents, employees, and others acting under this person's or group's direction. The term "applicant" also refers to the permit holder or holders and the permit holder's agents, employees, and others acting under this person's or group's direction.

Average Slope: Average slope shall be determined by use of the following formula:
$$S = 0.0023 \times I \times L \div A$$

S = average slope (%)

.0023 = conversion factor (square feet to acres)

I = contour interval (distance between adjacent contour lines on a map) in feet (not to exceed 10 feet)

L = the total length of the contour lines within the subject parcel

A = the area in acres of the subject parcel

Slopes exceeding thirty-five (35) percent shall be excluded from lot area computations.

Best Management Practices (BMP's): Erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing, and minimizing the degradation of surface water, including construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, and other management practices published by State or designated area-wide planning agencies. (Examples of BMP's) can be found in the current version of the Minnesota Pollution Control Agency's Stormwater Best Management Practices Manual:

Bond: Any form of security including a cash deposit, surety bond, collateral, property, or instrument of credit in an amount and form satisfactory to the governing body. All bonds shall be approved by the governing body wherever a bond is required by these regulations.

Buffer: A protective vegetated zone located adjacent to a natural resource, such as a water of the State, that is subject to direct or indirect human alteration. Such a buffer strip is an integral part of protecting an aquatic ecosystem through trapping sheet erosion, filtering pollutants, reducing channel erosion and providing adjacent habitat. The buffer strip begins at the "ordinary high-water mark" for wetlands and the top of the bank of the channel for rivers and streams. This start point corresponds to the Minnesota Department of Natural Resources' definition of a "shoreline" in Minnesota Rules 6115.0030. Therefore, a stream with a width of thirty (30) feet between banks and one hundred (100-foot buffer strips has a total protected width of two hundred thirty (230) feet. Acceptable buffer vegetation includes preserving existing pre-development vegetation and/or planting locally distributed native Minnesota trees, shrubs and grassy vegetation. Alteration of buffers is strictly limited. Buffer areas are designated with permanent markers.

Building Pad: A building pad is the area on a lot within which the principal building will be constructed.

Certificate of Occupancy: A certificate issued by the Building Official after final inspection when it is found that the building and project complies with the provisions of the State Building Code, the City Code, and other laws which are enforced by the City. No building shall be occupied until the Building Official has issued a Certificate of Occupancy, or a temporary certificate when warranted.

City: The City Council or its authorized representative charged with the administration and enforcement of this Ordinance or their regularly authorized deputy.

Common Plan of Development or Sale: A contiguous area where multiple separate and distinct land disturbing activities may be taking place at different times, or on different schedules, but under one proposed plan. This item is broadly defined to include design, permit application, advertisement or physical demarcation indicating that land disturbing activities may occur.

Cribbing: The use of timbers in such a fashion so as to lend support to soil, to direct runoff or to prevent erosion.

Developer: Any person, group, firm, corporation, sole proprietorship, partnership, State agency, or political subdivision thereof engaged in a land disturbance activity.

Development: Any land disturbance activity that changes the site's runoff characteristics in conjunction with residential, commercial, industrial or institutional construction or alteration.

Discharge: The release, conveyance, channeling, runoff, or drainage, of storm water, including snow melt, from a construction site.

Energy Dissipation: This refers to methods employed at pipe outlets to prevent erosion. Examples include, but are not limited to, aprons, riprap, splash pads, and gabions that are designed to prevent erosion.

Erosion: Any process that wears away the surface of the land by the action of water, wind, ice, or gravity. Erosion can be accelerated by the activities of people and nature.

Erosion Control: Refers to methods employed to prevent erosion. Examples include soil stabilization practices, horizontal slope grading, temporary or permanent cover, and construction phasing.

Erosion and Sediment Practice Specifications or Practice: The management procedures, techniques, and methods to control soil erosion and sedimentation as officially adopted by either the State, County, City, or local watershed group, whichever is more stringent.

Escrow: Cash invested in the name of the City in a financial institution for the benefit of the City and the depositor.

Exposed Soil Areas: All areas of the construction site where the vegetation (trees, shrubs, brush, grasses, etc.) or impervious surface has been removed, thus rendering the soil more prone to erosion. This includes topsoil stockpile area, borrow areas and disposal areas with the construction site. It does not include temporary stockpiles or surcharge areas of clean sand, gravel, concrete or bituminous, which have less stringent protection. Once soil is exposed, it is considered "exposed soil" until it meets the definition of "final stabilization."

Filter Strips: A vegetated section of land designed to treat runoff as overland sheet flow. They may be designed in any natural vegetated form from a grassy meadow to a small forest. Their dense vegetated cover facilitates pollutant removal and infiltration.

Final Stabilization: All soil disturbing activities at the site have been completed, and that a uniform (evenly distributed, e.g., without large bare areas) perennial vegetative cover with a density of seventy (70) percent of the cover for unpaved areas and areas not covered by permanent structures has been established, or equivalent permanent stabilization measures have been employed. Simply sowing grass seed is not considered final stabilization. Where agricultural land is involved, such as when pipelines are built on crop or range land, final stabilization constitutes returning the land to its pre-construction agricultural use. (Examples of vegetative cover practices can be found in the current version of the Minnesota Department of Transportation's publication "Supplemental Specifications to the 1994 Standard Specifications for Construction.")

Grade: The vertical location of the ground. Existing grade is the grade prior to grading. Rough grade is the stage at which grade approximately conforms to the approved plan. Finish grade is the final grade of the site which conforms to the approved plan.

Grading Permit: A permit required to complete land disturbance activities.

Impervious Surface: A constructed hard surface that either prevents or retards the entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than existed prior to development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage areas, and concrete, asphalt, or gravel roads.

Land Disturbance Activity: Any land change that may result in the alteration of existing surface drainage patterns or soil erosion from water or wind and the movement of sediments into or upon waters or lands within this government's jurisdiction, including construction, clearing and grubbing, grading, excavating, transporting and filling of land. Within the context of this rule, land disturbance activity does not mean:

- A. Minor land disturbance activities that do not alter existing surface drainage patterns such as home gardens and an individual's home landscaping, repairs, and maintenance work.
- B. Tilling, planting, or harvesting of agricultural, horticultural, or silvicultural (forestry) crops.
- C. Emergency work to protect life, limb, or property and emergency repairs, unless the land disturbing activity would have otherwise required an approved erosion and sediment control plan, except for the emergency. If such a plan would have been required, then the disturbed land area shall be shaped and stabilized in accordance with the City's requirements as soon as possible.

Linear project: Construction of new or fully reconstructed roads, trails, sidewalks, or rail lines that are not part of a common plan of development or sale. For example, roads being constructed concurrently with a new residential development are not considered linear projects because they are part of a common plan of development or sale. [Minn. R. 7090]

Municipal Separate Storm Sewer System or MS4: A conveyance or system of conveyances including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains:

- a. Owned or operated by a state, city, town, county, district, association, or other public body, created by or pursuant to state law, having jurisdiction over disposal

of sewage, industrial wastes, stormwater, or other wastes, including special districts under state law such as a sewer district, flood control district, or drainage district or similar entity, or an Indian tribe or an authorized Indian tribe organization, or a designated and approved management Agency under section 208 of the federal Clean Water Act, United States Code, title 33, section 1288, that discharges into waters of the state;

- b. Designed or used for collecting or conveying stormwater;
- c. That is not a combined sewer; and
- d. That is not part of a publicly owned treatment works as defined in 40 CFR 122.2.

Native Vegetation: The pre-settlement (already existing in Minnesota at the time of statehood in 1858) group of plant species native to the local region, that were not introduced as a result of European settlement or subsequent human introduction.

Natural and Undisturbed State: No cut or fill work shall be done. The only acceptable use would be for conservation and recreation and then only if significant topological change and vegetation removal is not required.

Paved Surface: A constructed hard, smooth surface made of asphalt, concrete or other pavement material. Examples include, but are not limited to, roads, sidewalks, driveways and parking lots.

Permanent Cover: Final stabilization. Examples include grass, gravel, asphalt, and concrete. See also "Final Stabilization"

Permit: Within the context of this rule, a permit is a written warrant or license granted for construction, subdivision approval, or to allow land disturbing activities.

Phased Project or Development: Clearing a parcel of land in distinct phases, with at least seventy-five (75) percent of the project's preceding phase meeting the definition of "final stabilization" and the remainder proceeding toward completion, before beginning the next phase of clearing.

Registered Professionals: A registered professional civil engineer, soils engineer, geologist, landscape architect, or other registered professional with experience and knowledge in the application of principles required to comply with this Ordinance.

Rip Rap: The use of stones, rocks or other loose objects placed in such a fashion so as to lend support to the soil and/or to protect against runoff and erosion.

Runoff Coefficient: The fraction of total precipitation that is not infiltrated into or otherwise retained by the soil, concrete, asphalt, or other surface upon which it falls, that will appear at the conveyance as runoff. This coefficient is usually estimated for an event or on an average annual basis.

Runoff Rate: The rate of flow running over the surface of a site after the soil has reached saturated conditions, measured in units of volume versus time.

Sediment: The product of an erosion process; solid material both mineral and organic, that is in suspension, is being transported, or has been moved by water, wind, or ice, and has come to rest on the earth's surface either above or below water level.

Sedimentation: The process or action of depositing sediment.

Sediment Control: The methods employed to prevent sediment from leaving the development site. Examples of sediment control practices are silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection, and temporary or permanent sedimentation basins.

Significant Redevelopment: Alterations of a property that changes the "footprint" of a site or building in such a way that results in the disturbance of over one (1) acres of land. This term is not intended to include activities, which would not be expected to cause adverse storm water quality impacts and offer no new opportunity for storm water controls, such as exterior remodeling.

Slope: The inclination of the ground surface measured and expressed as a ratio of horizontal distance to vertical distance.

Soil: The unconsolidated mineral and organic material on the immediate surface of the earth. For the purposes of this document, temporary stockpiles of clean sand, gravel, aggregate, concrete or bituminous materials (which have less stringent protection) are not considered "soil" stockpiles.

Special Assessment: A cost levied by the City against a property for the purposes of recovering costs incurred by the City.

Stabilized: The exposed ground surface after it has been covered by sod, erosion control blanket, rip rap, pavement, or other material that prevents erosion. Simply sowing grass seed is not considered stabilization.

Steep Slope: Any slope steeper than ten (10) percent (ten (10) feet of rise for every one hundred (100) feet horizontal run).

Storm Water: Under Minnesota Rule 77077.0105, subpart 41b storm water means "precipitation runoff, storm water runoff, snow melt runoff, and any other surface runoff and drainage." (According to the Code of Federal Regulations (CFR) under 40 CFR 122.26(b)(13) "Storm Water means storm water runoff, snow melt runoff and surface drainage.") Storm water does not include construction site dewatering.

Storm Water Pollution Control Plan: A joint storm water and erosion and sediment control plan that is a document containing the requirements of Section 4, that when implemented will decrease soil erosion on a parcel of land and off-site non-point pollution. It involves both temporary and permanent controls.

Structure: Anything manufactured, constructed or erected which is normally attached to or positioned on land, including portable structures, earthen structures, roads, parking lots, and paved storage areas.

Subdivision: Any tract of land divided into building lots for private, public, commercial, industrial, etc. development. Minnesota Rule 6120.2500, subpart 17 defines subdivision as "land that is divided for the purpose of sale, rent, or lease, including planned unit development."

Substantial Building Permit: A building permit for an improvement which involves land disturbing activities. This shall not include activities such as roofing, siding, windows, or similar activities.

Temporary Protection: Short term methods employed to prevent erosion. Examples of such protection are straw, mulch, erosion control blankets, wood chips, and erosion netting.

Terrace: A relatively level step or bench constructed in the face of a sloped surface for drainage and maintenance purposes.

Urban: Of, relating, characteristic of, constituting a City.

Vegetated or Grassy Swale: A vegetated earthen channel that conveys storm water, while treating the storm water by biofiltration. Such swales remove pollutants by both filtration and infiltration.

Very Steep Slope: Any slope steeper than one (1) foot of rise for each three (3) feet of horizontal run (thirty-five (35) percent slope).

Wet Retention Facility: See wet detention facility.

4. General Requirements

- A. Every applicant for a substantial building permit, subdivision approval, or a permit to allow land disturbing activities involving disturbing twenty thousand (20,000) cubic feet of land or more must comply with the provisions of this Ordinance and submit a grading plan to the City Engineer for review. No substantial building permit, subdivision approval, or permit to allow land disturbing activities shall be issued until approval of the grading plan by the City.
- B. Drainage discharge onto adjacent property(s) shall be managed so post-development runoff is equal to or less than pre-development.
- C. No stormwater runoff or natural drainage water shall be so diverted or directed as to overload existing drainage systems or create flooding or the need for additional drainage structures on other private properties or public lands without proper and approved provisions being made for avoiding these conditions.
- D. If construction involves clearing, grading and/or excavation that disturbs one (1) or more acres OR clearing, grading and/or excavation that disturbs less than one (1) acre but is part of a larger common plan of development which disturbs one (1) or more acres; The project must meet the requirements of the current permits:
 - 1) MPCA National Pollution Discharge Elimination System (NPDES)/State Disposal System (SDS) Construction Stormwater (CSW) Permit
- E. The Developer shall obtain all applicable permits from Local, State and Federal Agencies prior to the commencement of any earthmoving activities.

- F. Shoreland Protection. All land disturbing activities shall be subject to the applicable standards and requirements found in Ordinance No. 12.24 of the City Code entitled "Shoreland Management District."
- G. Floodplain Protection. All land disturbing activities shall be subject to the applicable standards and requirement found in Ordinance No. 282 of the City Code entitled "La Crescent District Floodplain Management Ordinance."
- H. Engineered Grading Standards. All land disturbing activities shall be subject to the applicable standards and requirements found in Appendix A of Ordinance 421.

5. Plan Review and Permit Issuance

- A. The City Engineer shall review all grading plans with the exception of single lot development grading plans. The review shall be completed no later than fourteen (14) days upon receipt of the submittal by the applicant.
- B. City staff shall review single lot development grading plans. City staff may refer such plans to the City Engineer for review.
- C. If the City determines that the post construction stormwater management BMP's, Stormwater Pollution Prevention Plan (SWPPP), erosion and sedimentation control BMP's and grading plan meet the requirements of this Ordinance, the City shall issue a grading permit valid for a specified period of time that authorizes the land disturbance activity contingent on the implementation and completion of the post construction stormwater management BMP's, erosion and sedimentation control BMP's and items depicted on the approved grading plan and SWPPP.
- D. If the City determines that the post construction stormwater management BMP's, SWPPP, erosion and sedimentation control BMP's and grading plan do not meet the requirements of this Ordinance, the City shall not issue a grading permit for the land disturbance activity.
 - 1) All land use and building permits for the site in question shall be suspended until the applicant has approved post construction stormwater management BMP's, SWPPP, erosion and sedimentation control BMP's and grading plan.
- E. If the post construction stormwater management BMP's, SWPPP, erosion and sedimentation control BMP's and grading plan are not being implemented, the City can suspend or revoke the grading permit authorizing the land disturbance activity.

6. Modification of Plans

- A. An approved SWPPP and grading plan may be modified in accordance with the following:
 - 1) Written application for modification must be received by the City. In reviewing such an application, the City Engineer may require additional reports and data.

- 2) The City shall retain the written records of such modifications for at least three (3) years.

7. Calculation Methodology

- A. A hydrograph method based on sound hydrologic theory shall be used to analyze runoff for the design of post construction stormwater Best Management Practices (BMP's) or analysis of flows and water levels.
- B. The design of any permanent stormwater treatment system intended to meet the requirements of this Ordinance shall be verified by routing the design storm hydrograph through the proposed facility using the storage indication method or other methodology demonstrated to be more appropriate.
- C. A stormwater report signed by a registered professional engineer which includes pre and post development plans, routings, hydrographs and any calculations required to demonstrate compliance with this Ordinance shall be submitted to the City for approval.
- D. Runoff rates for proposed activities and development shall:
 - 1) Apply land cover conditions based on the last ten (10) years of how the property was used for existing conditions in pre-development runoff calculations.
 - 2) Post-Development runoff rates shall be less than or equal to Pre-Development twenty-four (24) hour runoff rates for 2-year, 10-year and 100-year design storms, unless otherwise permitted by the City Engineer.
 - 3) Atlas 14 precipitation data shall be utilized for Pre and Post development runoff computations, or as approved by the City Engineer.

8. Stormwater Collection and Conveyance System

- A. The minimum storm sewer pipe is twelve (12) inches.
- B. Storm sewers shall be designed to convey the 10-year design storm.
- C. A safe overflow elevation shall be provided for the 100-year design storm. Finish floor elevation or the grade adjacent to the structure shall be at least one (1) foot above any overflow elevation, and at least two (2) feet above any pond 100 year water surface elevation, whichever is greater and minimum of one (1) foot above the FEMA 100 year flood elevation.
- D. Drainage channels shall be designed to convey the 25-year design storm within the graded portion of the channel and the 100-year design storm shall be contained within the drainage easement.
- E. Storm sewers, drainage channels, natural drainageways or other conveyance facilities shall be sized to accommodate the potential runoff from its entire developed upstream drainage area.

- F. Permitted gutter flow width shall be determined based on the required roadway in conjunction with providing a twelve (12) foot unobstructed travel lane for emergency vehicles.

9. Maximum Impervious Area and Maximum Disturbed Area

- A. The percentage of lot area covered by impervious surface shall comply with the following table:

10 – 15% slope	32% lot area impervious coverage
16 – 20% slope	25% lot area impervious coverage
21 – 25% slope	18% lot area impervious coverage
26 – 30% slope	10% lot area impervious coverage
31 – 35% slope	5% lot area impervious coverage

An exception may be made to these coverage limits where it is shown that the runoff rate from the lot is controlled in a manner which mitigates the effect of covering the lot with impervious surface, or where individual lot runoff is controlled at the subdivision level and no damage is likely to be incurred by adjacent properties. In no case shall lot coverage by buildings exceed that limit set forth in other parts of the City Code. Slopes exceeding thirty-five (35) percent shall be excluded from lot area computations.

- B. Maximum Disturbed Area. No more than three (3) times the allowable impervious area may be disturbed in areas where average slopes exceed ten (10) percent.

10. Post Construction Stormwater Management

- A. The applicant shall install, construct, or pay the City fees for all permanent storm water management facilities necessary to manage increased runoff from the site.
- B. A Stormwater Pollution Prevention Plan (SWPPP) shall be submitted to the City for review and approval prior to start of construction activity for any project that involves clearing, grading and/or excavation that disturbs one (1) or more acres OR clearing, grading and/or excavation that disturbs less than one (1) acre but is part of a larger common plan of development which disturbs one (1) or more acres.
- C. The design and construction of structural storm water BMP's shall be in accordance with the Minnesota Stormwater Manual and the current MPCA National Pollution Discharge Elimination System (NPDES)/State Disposal System (SDS) Construction Stormwater (CSW) Permit.
- D. The developer and or contractor shall be responsible for compliance with all aspects of the project's NPDES permit. The applicant shall treat the water quality

volume on any project where the sum of the new impervious surfaces and the fully reconstructed impervious surfaces equals one (1) or more acres.

- E. For construction activities (excluding linear projects), the water quality volume shall be calculated as one (1) inch times the sum of the new and the fully reconstructed impervious surfaces.
- F. For linear projects, the water quality volume shall be calculated as the larger of one (1) inch times the new impervious surfaces or one-half (0.5) inch times the sum of the new and the fully reconstructed impervious surfaces. Where the entire water quality volume cannot be treated within the existing right-of-way, a reasonable attempt to obtain additional right-of-way, easements, or property to treat the required water quality volume shall be made during the planning process. Volume reduction practices shall be considered first as noted in F. below. Volume reduction practices are not required if the practices cannot be provided cost effectively. If additional right-of-way, easements or property cannot be obtained, the developer shall maximize the treatment of the water quality volume prior to discharge from the MS4.
- G. Volume reduction practices (e.g. infiltration or other) to retain the water quality volume on-site shall be considered first when designing the permanent stormwater treatment system. Wet sediment basins and filtration systems are not considered to be volume reduction BMP's. Part H below identifies areas where infiltration is prohibited. Other volume reduction practices, wet sediment basins, or filtration basins may be considered in those areas.
- H. Infiltration systems shall be prohibited when the system would be constructed in the following areas:
 - 1) That receive discharges from vehicle fueling and maintenance areas, regardless of the amount of new and fully reconstructed impervious surface.
 - 2) Where high levels of contaminants in soil or groundwater may be mobilized by the infiltrating stormwater. To make this determination, the owners and/or operators of construction activity must complete the Agency's site screening assessment checklist, which is available in the Minnesota Stormwater Manual, or conduct their own assessment. The assessment must be retained with the site plans.
 - 3) Where soil infiltration rates are greater than 8.3 inches per hour unless soils are amended to slow the infiltration rate below 8.3 inches per hour.
 - 4) With less than three (3) feet of separation distance from the bottom of the infiltration system to the elevation of the seasonally saturated soils or the top of bedrock.
 - 5) Of predominately Hydrologic Soil Group D (clay) soils.
 - 6) In an Emergency Response Area (ERA) within a Drinking Water Supply Management Area (DWSMA) as defined in Minn. R. 4720.5100, Subp. 13,

classified as high or very high vulnerability as defined by the Minnesota Department of Health.

- 7) In an ERA within a DWSMA classified as moderate vulnerability unless the permittee performs or approves a higher level of engineering review sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater.
 - 8) Outside of an ERA within a DWSMA classified as high or very high vulnerability unless the permittee performs or approves a higher level of engineering review sufficient to provide a functioning treatment system and to prevent adverse impacts to groundwater.
 - 9) Within 1,000 feet up-gradient or 100 feet down gradient of active karst features.
 - 10) That receive stormwater runoff from these types of entities regulated under NPDES for industrial stormwater: automobile salvage yards; scrap recycling and waste recycling facilities; hazardous waste treatment, storage, or disposal facilities; or air transportation facilities that conduct deicing activities.
- I. For non-linear projects, where the water quality volume cannot be cost effectively treated on the site of the original construction activity, the applicant shall identify, locations where off-site treatment projects can be completed. If the entire water quality volume is not addressed on the site of the original construction activity, the remaining water quality volume must be addressed through off-site treatment and, at a minimum, ensure the requirements of items I. through L. below are met.
 - J. All off-site treatment project areas must be selected in the following order of preference:
 - 1) Locations that yield benefits to the same receiving water that receives runoff from the original construction activity.
 - 2) Locations within the same Department of Natural Resource (DNR) catchment area as the original construction activity.
 - 3) Locations in the next adjacent DNR catchment area up-stream.
 - 4) Locations anywhere within the city's jurisdiction.
 - K. Off-site treatment projects shall involve the creation of new structural stormwater BMPs or the retrofit of existing structural stormwater BMPs, or the use of a properly designed regional structural stormwater BMP. Routine maintenance of structural stormwater BMPs already required by the City's MS4 Permit cannot be used to meet this requirement.
 - L. Off-site treatment projects must be completed no later than twenty-four (24) months after the start of the original construction activity. If the applicant determines more time is needed to complete the treatment project, the applicant must provide the reason(s) and schedule(s) for completing the project to the city.

- M. If the city receives payment from the applicant of a construction activity for off-site treatment, the payment shall be applied to a public stormwater project that must comply with the requirements in items H. and J. above.
- N. Infiltration BMP's shall be fenced prior to the start of any earthmoving activities.
- O. Accelerated channel erosion must not occur as a result of the proposed land disturbing or development activity. An applicant may also make an in-kind or a monetary contribution to the development and maintenance of community storm water management facilities designed to serve multiple land disturbing and development activities undertaken by one (1) or more persons, including the applicant.
 - 1) All calculations and information utilized in determining these peak storm discharge rates shall be included in the stormwater report.

11. Erosion and Sedimentation Control

- A. All development shall conform to the natural limitations presented by the topography and soil in order to create the best potential for preventing soil erosion.
- B. Erosion and sedimentation control best management practices shall be installed prior to the start of any earthmoving activities.
- C. Erosion and sedimentation control BMP's shall be implemented and installed in accordance with the following:
 - 1) The current version of the MnDOT Erosion Control Handbook.
 - 2) The current version of the Minnesota Stormwater Manual
- D. Construction sequencing shall be implemented when practical so as to minimize the amount of exposed soil at any one given time.
- E. For soil stockpiles greater than ten (10) cubic yards, the toe of the pile shall be more than twenty-five (25) feet from a road, drainage channel or storm water inlet. If such stockpiles will be left for more than seven (7) days, they must be stabilized with mulch, vegetation, tarps, or other means and have perimeter control silt fence installed. If left for less than seven (7) days, erosion from stockpiles shall be controlled with a silt fence perimeter.
 - 1) If for any reason a soil or non-soil stockpile of any size is located closer than twenty-five (25) feet from a road, drainage channel or storm water inlet, and will be left for more than seven (7) days, it shall be covered with tarps or stabilized in some other manner.
 - 2) A perimeter silt fence shall be installed around all non-soil (clean sand, gravel, concrete or bituminous) stockpiles.

- F. All sand, gravel or other mining operations taking place on the development site shall apply for all appropriate permits from the Minnesota Pollution Control Agency and the Minnesota Department of Natural Resources.
- G. Construction dumpsters shall not be located on any surface other than the street or driveways.
- H. In addition to tracking BMPs, streets shall be cleaned and swept within twenty-four (24) hours whenever tracking of sediments occurs and before the site is left idle for weekends and holidays. A regular sweeping schedule shall be established. Each violation of this requirement may result in the issuance of ticket by City police.
- I. Water (impacted by the construction activity) removed from the site by pumping shall be treated to remove eighty (80) percent of suspended solids temporary sedimentation basins, geotextile filters, grit chambers, sand filters, up-flow chambers, hydro-cyclones, swirl concentrators or other appropriate controls prior to discharging. Such water shall not be discharged in a manner that causes erosion or flooding of the site, receiving channels, adjacent property or a wetland. Water quality standards may be more stringent so that storm water shall be discharged into the waters of the state in such quantity or in such manner alone or in combination with other substances as to cause pollution as defined by law.
- J. All storm drain inlets shall be protected during construction with inlet protection or an equivalent barrier that meets accepted design criteria, standards and specifications as contained in the current MnDOT Erosion Control Handbook and the current Minnesota Stormwater Manual.
- K. Slopes exceeding thirty-five (35) percent and land within twenty (20) feet of slopes exceeding thirty-five (35) percent shall be left in a natural and undisturbed state.
- L. All newly constructed and reconstructed buildings must route roof drain leaders to pervious areas (not natural wetlands) where the runoff can infiltrate. The discharge rate shall be controlled so that no erosion occurs in the pervious areas.
- M. The removal of one (1) or more acres of topsoil from the project site shall be prohibited, unless written permission is given by the City Engineer. Excessive removal of topsoil from the project site can cause significant soil erosion and sedimentation problems.

12. Grading Plans

- A. Post construction stormwater BMP's, erosion and sedimentation control BMP's, the area to be retained in the natural and undisturbed state and the location of buffer areas shall be depicted on the grading plan, and identified on the project site with flags, stakes, etc. prior to the commencement of earthmoving activities. No land shall be disturbed or permits issued until these slope stakes are accepted in writing by the City of La Crescent. Slope stakes shall remain in place until all disturbed areas on the lot or plat have been permanently stabilized.
- B. Grading plans shall contain the following information:

Information	Multi-Lot Development	Single Lot Development
1. Name and address of applicant	Yes	Yes
2. Location of Project	Yes	Yes
3. Final Plan signed by registered professional.	Yes	No
4. Plan drawn at 1 inch = 40 feet or larger scale with a north arrow shown.	Yes	Yes
5. Property limits are shown, and all streets are labeled.	Yes	Yes
6. Existing and proposed contours shown at two-foot intervals.	Yes	Yes
7. Lot and block information shown if property is platted; street address shown if not platted.	Yes	No
8. Area and dimensions of all lots.	Yes	Yes
9. Existing public and private utilities.	Yes	Yes
10. Drainage arrows indicating direction of surface drainage.	Yes	Yes
11. Areas of each lot that exceed 10% and 35% slope identifying land to be left in the natural undisturbed state.	Yes	Yes
12. Slope stakes at the 20-foot offset to the 35% slope identifying land to be left in the natural undisturbed state.	Yes	Yes
13. Proposed structures by type, building pads, paves areas, and utilities; all landscaping, walls, cribbing, rip rap, dams, terraces, or other structures needed for slope protection and runoff control.	Yes	Yes 1
14. Location and design of temporary and permanent sedimentation ponds.	Yes	No
15. Location of proposed erosion and sedimentation control BMP's	Yes	Yes
16. Location of proposed post construction stormwater BMP's	Yes	No
17. Amount of impervious surface and total disturbed area on each lot.	Yes	No
18. Proposed elevation of the top of foundation of the principal structures on all lots.	Yes	Yes
19. All proposed lot corner elevations	Yes	Yes
20. Location of all wetlands	Yes	No
21. Location, size and type of trees to be removed and new trees to be planted.	Yes	Yes 2
22. Percent of slope shown for streets and drainage swales.	Yes	Yes 3

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1. Proposed structures, paved area, walls, and terraces only
2. Location, size and type of trees to be removed only
3. Percent of slope of drainage swales only

13. Inspections and Maintenance

- A. The contractor shall perform site inspections of post construction stormwater BMP's and erosion and sediment control BMP's and retain project records as outlined in this Ordinance and the current MPCA National Pollution Discharge Elimination System (NPDES)/State Disposal System (SDS) Construction Stormwater (CSW) Permit.
- B. The City of La Crescent shall perform site inspections of post-construction stormwater BMP's and erosion and sedimentation control BMP's to ensure compliance with this Ordinance and the current MPCA Small Municipal Separate Storm Sewer Systems General Permit (MS4).
- C. Any noted deficiencies shall be immediately addressed by the developer.
- D. All storm water pollution control management facilities must be designed to minimize the need of maintenance, to provide easy vehicle (typically eight (8) feet or wider) and personnel access for maintenance purposes and be structurally sound. These facilities must have a plan of operation and maintenance that ensures continued effective removal of the pollutants carried in storm water runoff.
- E. The City or its designated representative shall inspect all storm water management facilities during construction, during the first year thereafter. The City will keep all inspection records on file for a period of five (5) years.
- F. It shall be the responsibility of the applicant to obtain any necessary easements other property interests to allow access to the storm water management facilities for inspection and maintenance purposes.
- G. City Inspections shall include the following:
 - 1) Annual inspection of all structural pollution control devices, such as trap manholes, grit chambers, sumps, floatable skimmers and traps, separators, other small settling or filtering devices, all exposed stockpiles, and storage material handling areas.
 - 2) Twenty (20) percent of the MS4 Outfalls, sediment basins and ponds each year on a rotating basis, during the effective period of the permit.
 - 3) Based on inspection, determine if repair, replacement or maintenance measures are necessary for proper operation and to prevent environment impacts such as erosion.
 - 4) Record keeping of inspection results, including as appropriate the date, antecedent weather conditions, sediment storage and capacity remaining, and

any maintenance performed or recommended. If patterns of maintenance become apparent, the frequency of inspections shall be adjusted.

5) Annual report summarizing the results of all inspections.

H. Follow up inspections shall be performed by the City on a regular basis to ensure that erosion and sediment control measures are properly installed and maintained. In all cases, the inspectors will attempt to work with the applicant and/or builder to maintain proper erosion and sediment control at all sites.

1) In cases where cooperation is withheld, construction stop orders may be issued by the City, until all erosion and sediment control BMP's are in compliance. A second erosion and sediment control/grading inspection must then be scheduled and passed before the final inspection will be done.

14. Maintenance Agreement.

A. A maintenance agreement shall be required for post construction stormwater management BMP's and erosion and sediment control BMP's between the City of La Crescent and the responsible party. The agreement shall provide for maintenance of approved post construction stormwater management BMP's and erosion and sedimentation control BMP's during construction and in perpetuity. The maintenance agreement shall be filed with the County Register of Deeds as a property deed restriction so that it is binding upon all subsequent owners of the land served by the post construction stormwater management BMP's and erosion and sedimentation control BMP's.

B. The maintenance agreement shall contain the following information and provisions and be consistent with the approved plans including but not limited to the SWPPP and the grading plan:

1) Identification of the post construction stormwater management BMP's and erosion and sediment control BMP's and designation of the drainage area served by the facilities.

2) A schedule for regular maintenance for the post construction stormwater management BMP's and erosion and sediment control BMP's consistent with the approved plans including but not limited to the SWPPP and the grading plan.

3) Identification of the responsible party(s), organization or city, county, or town responsible for long term maintenance of the post construction stormwater management BMP's and erosion and sediment control BMP's identified in the approved plans including but not limited to the SWPPP and the grading plan.

4) Requirement that the responsible party(s), organization, or city, county, or town shall review post construction stormwater management BMP's and erosion and sediment control BMP's in accordance with the schedule included in Section 12.185.14.B.2 of this Ordinance.

- 5) Authorization for the City of La Crescent to access the property to conduct inspections of post construction stormwater management BMP's and erosion and sediment control BMP's as necessary to ascertain that the BMP's are being maintained and operated in accordance with the agreement.
- 6) The City of La Crescent shall maintain public records of the results of the site inspections, inform the responsible party of required maintenance activities, and to specifically indicate any corrective actions required to bring the post construction stormwater management BMP's and erosion and sediment control BMP's into proper working condition.
- 7) Agreement that the party designated under Section 12.185.14.B.3 of this Ordinance, as responsible for long term maintenance of the post construction stormwater management BMP's and erosion and sediment control BMP's shall be notified by the City of La Crescent of maintenance problems which require correction. The specified corrective actions shall be undertaken within a reasonable time frame as set by the City of La Crescent.
- 8) Authorization of the City of La Crescent to perform the corrected actions identified in the inspection report if the responsible party designated under Section 12.185.14.B.3 of this Ordinance does not make the required corrections in the specified time period. The City of La Crescent shall enter the amount due on the tax rolls and collect the money as a special assessment against the property pursuant to Minnesota State Statutes.
- 9) Authorization of the City of La Crescent to protect/preserve structural stormwater BMPs. If structural stormwater BMPs change, causing decrease effectiveness, new, repaired, or improved structural stormwater BMPs must be implemented to provide equivalent treatment to the original BMP.
- 10) There may be a statement obligating the developer to grant a deed for the pond outlot(s) to the City after final stabilization of the site has been approved by the City in the development agreement.

15. Financial Security.

A. Amount of Financial Security.

- 1) Multi-Lot Developers. The applicant shall provide a financial security for the performance of the work described and delineated on the approved SWPPP and grading plans and any post construction stormwater management BMP's, erosion and sediment control BMP's and grading plan related remedial work at a rate of three thousand dollars (\$3,000) per acre for the maximum acreage of soil that will be simultaneously exposed to erosion during the project's construction. (See the definitions of "exposed soil area" and "final stabilization" for clarification.) This security must be available prior to commencing the project.
- 2) Single Lot Builders. Where individual lots are sold to a builder that is different from the developer, additional financial security for the performance of the work described and delineated on the approved grading plan for the lot(s) in question

must be submitted by the builder. The amount of the financial security shall be determined as follows:

Over 1 acre	\$3,000
From $\frac{3}{4}$ to 1 acre	\$2,000
From $\frac{1}{2}$ to $\frac{3}{4}$ acre	\$1,500
From $\frac{1}{4}$ to $\frac{1}{2}$ acre	\$1,000
From $\frac{1}{8}$ to $\frac{1}{4}$ acre	\$750
Less than $\frac{1}{8}$ acre	\$500

This deposit will be for the maximum area that will be simultaneously exposed to erosion during the construction on the lot in question. (See the definitions of "exposed soil area" and "final stabilization" for clarification.) This security must be available prior to commencing the project.

- 3) The City may request a greater financial security, if the City considers that the development site is especially prone to erosion, or the resource to be protected is especially valuable.
 - 4) If more soil is simultaneously exposed to erosion than originally planned, the amount of the security shall increase in relation to this additional exposure.
- B. Form of Financial Security. The form of the security must be money, certified bank check, an irrevocable letter of credit, negotiable bonds of the kind approved for securing deposits of public money or other instruments of credit from one (1) or more financial institutions, subject to regulation by the State and Federal government where said financial institution pledges that the funds are on deposit and guaranteed for payment. This security shall save the City free and harmless from all suits or claims for damages resulting from the negligent grading, removal, placement of storage of rock, sand, gravel, soil, or other like material within the City. The type of security must be of a type acceptable to the City.
- C. Maintaining the Financial Security. If at any time during the course of the work, this amount falls below fifty (5) percent of the required deposit, the applicant shall make another deposit in the amount necessary to restore the deposit to the required amount within ten (1) days. Otherwise, the City may:
- 1) Withhold the scheduling of inspections and/or the issuance of a Certificate of Occupancy.
 - 2) Revoke any permit issued by the City to the applicant for the site in question.
- D. Proportional Reduction of the Financial Security. On projects where the initial required financial security exceeds ten thousand dollars (\$10,000), the City can reduce the total required amount of the financial security by one-third ($\frac{1}{3}$), when more than one-third ($\frac{1}{3}$) of the applicant's maximum exposed soil area achieves final stabilization, if recommended in writing by the City Engineer. When more than two-thirds ($\frac{2}{3}$) of the applicant's maximum exposed soil area achieves final stabilization, the City can reduce the total required amount of the financial security

to two-thirds (2/3) of the initial amount, if recommended in writing by the City Engineer.

E. Action Against the Financial Security. The City may act against the financial security, if any of the conditions listed below exist. The City shall use funds from this security to finance any corrective or remedial work undertaken by the City or a contractor under contract to the City and to reimburse the City for all direct cost incurred in the process of remedial work including, but not limited to, staff time and attorney's fees.

- 1) The applicant ceases land disturbing activities and/or filling and abandons the work site prior to completion of the City approved grading plan.
- 2) The applicant fails to conform to any City approved grading plan and/or the storm water pollution control plan as approved by the City, or related supplementary instructions.
- 3) The techniques utilized under the storm water pollution control plan fail within one (1) year of installation.
- 4) The applicant fails to reimburse the City for corrective action taken under Section 15.
- 5) Emergency action under Sections 14 and 15.

F. Emergency Action. If circumstances exist such that non-compliance with this Ordinance poses an immediate danger to the public health, safety and welfare, as determined by the City Engineer, the City may take emergency preventative action. The City shall also take every reasonable action possible to contact and direct the applicant to take any necessary action. Any cost to the City may be recovered from the applicant's financial security.

G. Returning the Financial Security. Any unspent amount of the financial security deposited with the City for faithful performance of the storm water pollution control plan and any storm water pollution control plan related remedial work must be released not more than one (1) full year after the completion of the installation of all such measures, the establishment of final stabilization, and the issuance of a Certificate of Occupancy.

16. Enforcement.

A. Notification by the City. The City shall notify the party or parties listed on the application and/or the SWPPP and grading plan as contacts when there is a violation of the provisions of this Ordinance or when there is a failure of the storm water pollution and erosion control measures. Except during an emergency action under Section 15.F. twenty-four (24) hours after notification by the City or forty-eight (48) hours after the failure of erosion and sedimentation control BMP, which is less, the City at its discretion, may begin corrective work. Such notification should be in writing, but if it is verbal, a written notification should follow as quickly as practical. If after making a good faith effort to notify the responsible party or

parties, the City has been unable to establish contact, the City may proceed with the corrective work.

- 1) There are conditions when time is of the essence in controlling erosion. During such a condition, the City may take immediate action, and then notify the applicant as soon as possible.
- B. Erosion Off Site. If erosion breaches the perimeter of the site, the applicant shall immediately develop a cleanup and restoration plan, obtain the right-of-entry from the adjoining property owner, and implement the cleanup and restoration plan within twenty-four (24) hours. If in the discretion of the City, the applicant does not repair the damage caused by the erosion, the City may do the remedial work required and charge the cost to the applicant.
- C. Erosion into Streets, Wetlands or Water Bodies. If eroded soils (including tracked soils from construction activities) enter or appear likely to enter streets, wetlands, or other water bodies, prevention strategies, clean up and repair must be immediate. The applicant shall provide all traffic control and flagging required to protect the traveling public during the cleanup operations.
- D. Failure to Do Corrective Work. When an applicant fails to conform to any provision of this Section 16 within the time stipulated, the City may take the following actions.
- 1) Withhold the issuance of building permits, scheduling of inspections and/or the issuance of a Certificate of Occupancy.
 - 2) Suspend or revoke any permit issues by the City to the applicant for the site in question.
 - 3) Direct the correction of the deficiency by City forces or by a separate contract. The issuance of a permit for land disturbance activity constitutes a right-of-entry for the City or its contractor to enter upon the construction site for the purpose of correcting erosion control deficiencies.
 - 4) All costs incurred by the City in correcting storm water pollution control deficiencies must be reimbursed by the applicant. If payment is not made within thirty (30) days after costs are incurred by the City, payment will be made from the applicant's financial securities as described in Section 14.
 - 5) If there is an insufficient financial amount in the applicant's financial securities as described in Section 14, to cover the costs incurred by the City, then the City may assess the remaining amount against the property. As a condition of the permit for land disturbance activities, the owner shall waive notice of any assessment hearing to be conducted by the City, concur that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of Minnesota Statute 429.081 to challenge the amount or validity of the assessment.
 - 6) Any person, firm, or corporation failing to comply with or violating any of these regulations, shall be deemed guilty of a misdemeanor and be subject to a fine

or imprisonment or both. Each day that a separate violation exists shall constitute a separate offense.

17. Variance.

- A. In any case where, upon application of the responsible person or persons, the City finds that by reason of exception circumstances, strict conformity with this Ordinance would be unreasonable, impractical, or not feasible under the circumstances; the City in its discretion may grant a variance in accordance with the criteria and procedures found in Section 12.08 of this Chapter. The variance must be specific and must not affect other approved provisions of the approved plans including but not limited to the SWPPP and grading plan.
- B. The following must be shown by the applicant:
 - 1) Variance request shall be in writing and include the reason for requesting the variance.
 - 2) Economic hardship is not sufficient reason for granting a variance and,
 - 3) The City shall respond to the variance request in writing and include justification for granting or denying the request.

18. Right-of-Entry and Inspection.

- A. Powers. The applicant shall promptly allow the City and their authorized representatives, upon presentation of credential, to:
 - 1) Enter upon the permitted site for the purpose of obtaining information, examination of records, conducting investigations, inspections or surveys.
 - 2) Bring such equipment upon the permitted site as is necessary to conduct such surveys and investigations.
 - 3) Examine and copy any books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of this permitted site.
 - 4) Inspect the post construction stormwater management BMP's and erosion and sediment control BMP's.
 - 5) Sample and monitor any items or activities pertaining to the post construction stormwater management BMP's and erosion and sediment control BMP's .
 - 6) Any temporary or permanent obstruction to the safe and easy access of such an inspection shall be promptly removed upon the inspector's request. The cost of providing such access shall be borne by the applicant.

19. Abrogation and Greater Restrictions.

- A. It is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this Ordinance imposes greater restrictions, the provisions of this Ordinance shall prevail. All other ordinances inconsistent with this Ordinance are hereby repealed to the extent of the inconsistency only.

20. Severability.

- A. The provisions of this Ordinance are severable, and if any provisions of this Ordinance, or application of any provision of this Ordinance to any circumstance, if held invalid, the application of such provision to other circumstances, and the remainder of this Ordinance must not be affected thereby.

SECTION III. Ordinance No. 452, an Ordinance restating, supplementing and amending the storm water and erosion control ordinance and amending the City of La Crescent Code dated February 9, 2009 is hereby repealed upon this Ordinance becoming effective. These provisions shall become effective from and after due passage and enactment and publication, according to law.

ADOPTED this 24th day of May, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

SUMMARY OF ORDINANCE NO. 551

**AN ORDINANCE OF THE CITY OF LA CRESCENT RESTATING, SUPPLEMENTING
AND AMENDING THE STORM WATER AND EROSION CONTROL ORDINANCE
AND AMENDING THE CITY OF LA CRESCENT CODE**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

The full text of Ordinance No. 551 marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

Passed and enacted this 24th day of May, 2021.

APPROVED:
Mikel Poellinger, Mayor

ATTEST:
Bill Waller, City Administrator

#3.6



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: May 19, 2021
RE: 2021 Street Project – Plans/Specifications

The plans and specifications for the 2021 street reconstruction project are complete. City Engineer Tim Hruska will be in attendance at the meeting to review the project with the City Council. The project includes the reconstruction of Spruce Drive between South 7th and South 11th Street, and Balsam Avenue.

In order to proceed, we would suggest that the City Council approve the plans and specifications, and authorize to advertise for bids. The bid results will be presented at a future City Council meeting.

#3.7



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members
CC: Bill Walter, City Administrator
FROM: Skip Wieser, City Attorney
DATE: May 18, 2021
RE: Hazardous Building – 226 3rd Street N, La Crescent

Attached for City Council information, find a Court Order enforcing the June 8, 2020 Resolution declaring that the building located at 226 3rd Street North in La Crescent is a hazardous building. The Court Order permits the City to raze and remove the building. The next step in the process will be for the City to obtain quotes for the removal of that building which would come before the City Council at a future meeting. The City will then assess the cost of the removal, including court costs and attorney fees back on to the property to be repaid through a special assessment on the real estate taxes. This process will be reviewed at the May 24th meeting. This item is informational only and will not require Council action.

State of Minnesota
May 17, 2021

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF HOUSTON

THIRD JUDICIAL DISTRICT

Case Type: Other Civil, Hazardous Building

City of La Crescent, Minnesota,

Court File No. 28-CV-21-141

The Honorable Carmaine Sturino

Plaintiff,

vs.

Michael McCormick,

Defendant.

ORDER

On May 13, 2021, the above-entitled matter came on for hearing before the undersigned Judge of District Court concerning Plaintiff's Motion for Summary Enforcement of the June 8, 2020 Resolution and Order.

Jason J. Kuboushek appeared on behalf of Plaintiff. Defendant Michael McCormick did not appear. The Court, having heard the arguments of counsel, being fully advised on the premises, and upon the motions, and resolution filed herein, makes the following Order:

ORDER

1. Permitting the City of La Crescent, Minnesota to raze and remove the structure from 226 3rd Street North, La Crescent, Minnesota;
2. Permitting the City of La Crescent, Minnesota to assess necessary costs expended by the City of La Crescent against the real estate concerned and collect those costs in accordance with Minnesota Statutes §463.21 and §463.22;

3. Granting the City of La Crescent, Minnesota a lien against the real estate for the costs expended by the City pursuant to Minnesota Statutes §463.21, which lien may be collected as a special assessment in the manner provided by Minnesota Statutes §§429.061 to 429.081; and
4. Granting the City of La Crescent, Minnesota a money judgment against the owner of the Property for the costs expended by the City of La Crescent pursuant to Minnesota Statutes §463.21.

LET JUDGMENT BE ENTERED ACCORDINGLY.

BY THE COURT 05/17/2021 04:44:21 PM

Dated: _____

By *Carmaine Sturino*
The Honorable Carmaine Sturino
Judge of District Court

Filed in District Court
State of Minnesota

May 19 2021 7:37 AM

I hereby certify that the foregoing order
constitutes the Judgment of the Court

Dea J. L. Sturino May 19 2021 7:36 AM

3.8



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: May 20, 2021
RE: Contract for Deed – Lancer Youth Hockey

In December of 2019 the City Council approved the purchase of a parcel of property adjacent to Abnet Field and the Community Ice Arena. A map of the parcel of property is included. The purchase price was \$150,000 and was to split equally between Lancer Youth Hockey and the City. However, before we were able to finalize the agreement with Lancer Youth Hockey the current health pandemic occurred and the agreement was delayed due to covid-19.

We are now suggesting that the City Council approve a contract for deed with Lancer Youth Hockey that would include a down payment of \$40,000, with the remaining balance to be split equally over three years at 0% interest. The City would sell the north-half of the property to Lancer Youth Hockey and the City would retain ownership of the south one-half of the property. The agreement would also include language about uses of the property as well as a provision regarding the re-sale of the property. The City Attorney will then finalize the agreement.

It is worth noting that this past week Lancer Youth Hockey delivered a check for \$140,000 to the City for their share of the improvement project at the Community Ice Arena.

SITE 4

SEE SHEET NO. 20

SEE SH
CEDAI

520
ICE ARENA

SEE SHEET NO. 22

25195700

251959000

SURVEY

JOHN A.
POELLINGER

FFERYS

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509

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HEET NO. 10

RT

SOUTH 14TH ST.

SEE SHEET NO. 11

SEE SHEET NO. 14

SEE SHEET NO. 12

SEE SHEET NO. 13

ATCHIST

GRANDVIEW COURT

SITE

2

SEE SHEET NO. 15

GRANDVIEW TERRACE

OAK ST.

HWY 16 (S.B.)

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#3.9

CITY OF LA CRESCENT, MINNESOTA

Agenda Request Form

DATE SUBMITTED: Tuesday, May 11

SUBMITTED BY: { Joan Wright - operations coordinator -
LaCrescent - Hokah Community Education

ISSUE: { 7/30 (or round date of 8/6)
request to project movie onto building for
an outdoor movie event for area residents.

ATTACHMENTS: { description of event

JUSTIFICATION:

ACTION REQUESTED:

REVIEWED BY: ☐ City Clerk/ Admin. ☐ City Attorney ☐ Bldg. Insp.
☐ Finance Director ☐ Public Works ☐ City Engineer

RECOMMENDATION:

- * For an item to be placed on the agenda, all Agenda Request Forms must be submitted to the City Administrator no later than Noon on the Wednesday preceding the City Council Meeting. The City shall have the discretion to determine if the request will be heard at a City Council Meeting.
- * Individuals wishing to address the City Council at a meeting need to complete the Agenda Request Form and return the form to the City Administrator by 5:15 p.m. the day of the meeting.

Kicking off the Friday Family Night at the Movie Series with an OUTDOOR Movie

Looking for a fun family activity on a Friday night? Look no further! By popular demand, we are bringing back this fun family event series and we are kicking it off with an outdoor movie!

We show great family-friendly movies.

Admission is FREE! Bring your chair/blanket, bug spray, and flashlight, and join us at the Water Treatment Plant near Vetsch Park.

Reasonably priced concessions will be available for purchase.

Onward

Time: 8:30 pm

Date: Friday, July 30. (rain date August 6)

Location: Michael E. Albrecht Water Treatment Plant, Vetsch Park, 728 2nd Street North, La Crescent, MN

Co-sponsored by Honor Didonato, State Farm Insurance

Honor:

Contact Chris

Movie

Projector

Popcorn Bags

Get ahold of Deb A for popcorn and cotton candy

Comm Ed:

Sound

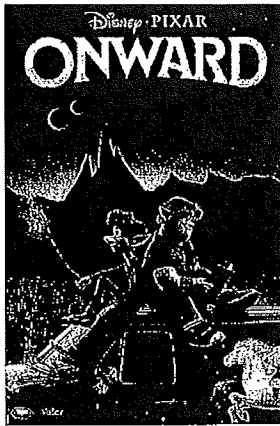
Water

Capri Suns

Candy

Advertising: catalog, Facebook, HCN, KT Sign

License to show the movie



https://lumiere-a.akamaihd.net/v1/images/p_onward_19024_dbb512d5.jpeg?region=0%2C0%2C540%2C810

Friday Family Night at the Movies: La Crescent Fine Arts Center

Free

Looking for a fun family activity on a Friday night? Look no further! By popular demand, we are bringing back this fun family event series! We will show great family-friendly movies. Admission is FREE!

Reasonably priced concessions will be available for purchase.

Pro-Parent Tip: For the little ones, you're welcome to bring a backless booster seat so that your littlest moviegoers are able to sit comfortably and have an unobstructed view!

Movies Start at 6:00 pm on Friday evenings.

Beethoven: August 20

UP: September 24

Casper: October 22 (Wear your costume and join in some Halloween fun)



https://www.uphe.com/sites/default/files/styles/scale_344w_public/2016/01/025192276163_poster.jpg?itok=gkuVt7Pv

#3.10



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: May 19, 2021
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. The Personnel Committee is recommending that the City Council appoint Cassandra Buehler to the position of Deputy Fire Marshal. A copy of the memo from the Fire Chief regarding this recommendation is included.
2. The Personnel Committee is recommending that the City Council appoint Jay Meier to the position of Training Officer. A copy of the memo from the Fire Chief regarding this recommendation is included.
3. The Personnel Committee is recommending that the position of Training Officer be posted, and that a recommendation will be presented to the City Council in the future regarding filling this vacancy. A copy of the memo from the Fire Chief regarding this recommendation is included.
4. The Personnel Committee is recommending that the City Council accept Alivia Beach's resignation as a Lead Worker at Pine Creek Golf Course.
5. The Personnel Committee is recommending that the City Council authorize that the position of Lead Worker at Pine Creek Golf Course be advertised, and that a hiring recommendation will be presented at a future City Council meeting.



La Crescent Fire/Rescue

To: Personnel Committee
La Crescent City Council
Bill Waller – City Administrator
From: Chief Tom Paulson
Date: May 16, 2021

RE: Deputy Fire Marshal and Training Officer Positions

Due to retirement and a resignation, the position of Deputy Fire Marshal and the position of Training Officer were vacated. The positions were posted in accordance to the department's rules and regulations. I received letters of interest from five candidates. I formed a hiring committee of Assistant Chief/Fire Marshal Josh Tarrence, Assistant Chief Terry Meyer, and myself to interview each candidate. The committee selected the following candidates:

Cassandra Buehler for the position of Deputy Fire Marshal. Cassie has been with the department 10 years and served the last 5 years as Training officer

Jay Meier for the position of Training Officer. Jay has been with the department since 2017 as a Fire Fighter/First Responder and brings many years of military and airport fire fighting experience to the role.

As Chief, I recommend Cassandra Buehler to be appointed to the position of Deputy Fire Marshal and Jay Meier to be appointed the position of Training Officer pending your approval.

Finally, as result of Cassandra's new assignment, her current role of Training Officer will be vacated. I request permission to open internal recruitment for her replacement.

Sincerely,

Tom Paulson
Fire Chief
La Crescent Fire Department

3.11



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: May 19, 2021
RE: Emergency Executive Order 21-23

Attached for review and consideration by the City Council is Emergency Executive Order 21-23 that lifts face-covering requirements in most settings.

Also included is a memo from the League of Minnesota Cities about mask policies, and information about vaccination rates in Houston County.

We are seeking direction from the City Council on the following:

1. Are face-coverings required at public meetings?
2. Are face-coverings required by the public to enter City Hall to transact business?
3. Are face-coverings required of City employees, excluding public safety, that are in direct contact with the public, realizing that not all City employees have or will get vaccinated?

STATE OF MINNESOTA

Executive Department



Governor Tim Walz

Emergency Executive Order 21-23

Amending Emergency Executive Orders 20-51, 20-81, 21-11, and 21-21

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

On May 6, 2021, I issued Executive Order 21-21 detailing a series of measured steps to safely end COVID-19 restrictions on social gatherings and businesses and set a timeline to safely rescind numerous other executive orders that will no longer be necessary. Since I issued Executive Order 21-21, the Centers for Disease Control and Prevention ("CDC") released new recommendations advising that vaccinated people are not required to wear face coverings in most places. Throughout our COVID-19 response, we have followed the science and adhered to public health guidance. Consistent with that approach, we continue to urge individuals who have not been vaccinated to wear face coverings in indoor public spaces in accordance with CDC and Minnesota Department of Health ("MDH") recommendations. Given the CDC's new guidance, our progress on vaccine administration, and encouraging trends in our key public health risk metrics, this Executive Order lifts face-covering requirements in most settings.

For these reasons, I order as follows:

1. All people who have not been vaccinated are strongly encouraged to wear a face covering in accordance with MDH and CDC recommendations until they are fully vaccinated.
2. Notwithstanding paragraph 3 of Executive Order 21-21, paragraphs 2, 9, 10, 11, 12.c, 13, 14, and 15 of Executive Order 20-81 are rescinded immediately.
3. Individuals must continue to comply with relevant CDC Orders, as long as those orders remain in effect. This includes the CDC's January 29, 2021 Order requiring face coverings on public transportation, available at <https://www.cdc.gov/quarantine/masks/mask-travel-guidance.html>.
4. Paragraphs 12.a and 12.b of Executive Order 20-81, relating to child care, preschool, pre-kindergarten, and K-12 schools, remain in effect. Schools and school districts must continue to follow the face-covering requirements in the Safe Learning Plan

through the end of the 2020-21 school year, or through June 13, 2021 in the case of year-round schools.

5. Paragraphs 7.c.viii.D, 7.c.ix.B, 7.g.v, 7.h.v, 7.i.ii.A.3, and 13.vi of Executive Order 21-11, as amended by Executive Order 21-21, are rescinded immediately.
6. Paragraph 6.f of Executive Order 21-11, as amended by Executive Order 21-21, is amended by the following deletion (indicated by strikethrough):
 - f. Guidelines. Individuals engaging in activities outside of the home must follow the requirements of this Executive Order; ~~Executive Order 20-81 (face coverings)~~; and MDH and CDC Guidelines. Individuals engaging in outdoor recreational activities must follow the Outdoor Recreation Guidelines available at DNR's COVID-19 website (<https://www.dnr.state.mn.us/covid19.html>).
7. Paragraph 7.c.v of Executive Order 21-11, as amended by Executive Order 21-21, is amended by the following deletion (indicated by strikethrough):
 - v. Barbershops, salons, and other Establishments Providing Personal Care Services must limit occupancy to the number of individuals at any one time for whom physical distancing of six feet can be maintained. Workers, customers, and clients must follow all requirements; ~~including face-covering requirements~~; as set forth in the applicable guidance available on the Stay Safe Minnesota website (<https://staysafe.mn.gov>).
8. Paragraph 6.a.vi of Executive Order 20-51 is amended by the following addition (indicated by underlined text) and deletion (indicated by strikethrough):
 - vi. **Social distancing and other infection prevention measures.** As detailed in the Plan Guidance, the facility must implement protocols and physical measures to provide for social distancing; separate and minimize crossover between COVID-19 and non-COVID-19 areas and units to the extent possible; reduce unnecessary contact and interactions between staff, patients, and visitors; and clean and disinfect spaces; ~~and require facility patients and visitors to wear source-control facemasks, which the facility must be prepared to provide when necessary.~~ The protocols and measures must include evidence-based standards for the control and prevention of infection, and the facility must train staff on the protocols and measures and conduct regular audits to ensure compliance.
9. **Enhanced measures permitted.** Nothing in this Executive Order or previous executive orders should be construed to prohibit or prevent political subdivisions from implementing, within their jurisdictions and pursuant to applicable law and authority, restrictions beyond the restrictions contained in this Executive Order, as long as those additional restrictions have a real or substantial relation to the public health crisis caused by COVID-19. Pursuant to Minnesota Statutes 2020, section 12.32, political subdivisions may not relax or reduce this Executive Order's

restrictions. In other words, to the extent that they have authority to do so, cities and other political subdivisions may take actions that are more protective of the public health but may not take actions that are less protective of the public health. Likewise, and consistent with paragraph 16 of Executive Order 20-81, which remains in effect, nothing in this Executive Order or previous executive orders should be construed to prohibit or prevent businesses and other private entities, such as residential apartment buildings or places of worship, from implementing otherwise lawful policies or rules related to the conduct of their employees, tenants, congregants, or customers—including lawful face-covering requirements.

Pursuant to Minnesota Statutes 2020, section 4.035, subdivision 2, and section 12.32, this Executive Order is effective immediately upon approval by the Executive Council. It remains in effect until the peacetime emergency declared in Executive Order 20-01 is terminated or until it is rescinded by proper authority.

A determination that any provision of this Executive Order is invalid will not affect the enforceability of any other provision of this Executive Order. Rather, the invalid provision will be modified to the extent necessary so that it is enforceable.

Signed on May 14, 2021.



Tim Walz
Governor

Filed According to Law:



Steve Simon
Secretary of State

Approved by the Executive Council on May 14, 2021:



Alice Roberts-Davis
Secretary, Executive Council



Cities Have Authority to Make Local Mask Policies

May 18, 2021

Although the statewide mandate is now lifted, cities can still require masks within their jurisdictions.

With the new guidance on masks from the Centers for Disease Control and Prevention (CDC) — along with the lifting of the statewide mask mandate — city officials may be wondering if they can still require masks in their own cities.

New federal and state positions

The CDC announced new guidance on May 13 that people who are fully vaccinated for COVID-19 no longer need to wear masks or other face coverings when in public places. Gov. Tim Walz followed suit and removed the statewide mask mandate beginning May 14.

Unvaccinated people are encouraged to continue to wear masks, but there is not an executive order that requires it.

City authority to regulate

Cities and private businesses have the authority to require employees and visitors to their spaces to wear masks. Many cities enacted citywide mask mandates prior to the state requirement and those can stay in place or new ones can be enacted.

Citywide mask requirements should be enacted through ordinances created with the assistance of the city attorney. Requiring employees to wear masks should be done through a city policy.

Your city's requirements should be shared with residents through the usual communication channels, such as the city website and newsletters. It is also a good idea to post notices about requirements at building entrances.

Businesses can create their own requirements for patrons, and they can be more restrictive than the city's requirements.

Reasons for local mask mandate

Cities may want to consider having a mask mandate for their buildings to protect those who are unvaccinated. The change in CDC guidance reflects personal responsibility, but it can be hard to ensure your spaces are safe for employees and visitors.

The CDC suggests that local jurisdictions look at the COVID-19 vaccination and case rates in their own areas, and use those to make decisions about local policies. As of May 13, 61% of Minnesotans over age 16 have received at least one dose of a COVID-19 vaccine.

[Read more news articles](#)

Your LMC Resource

Amber Eisenschenk

Research Manager

(651) 281-1227 or (800) 925-1122

aeisenschenk@lmc.org

Bill Waller

From: Audrey Staggemeyer <Audrey.Staggemeyer@co.houston.mn.us>
Sent: Thursday, May 20, 2021 2:03 PM
To: Bill Waller
Subject: RE: percentages

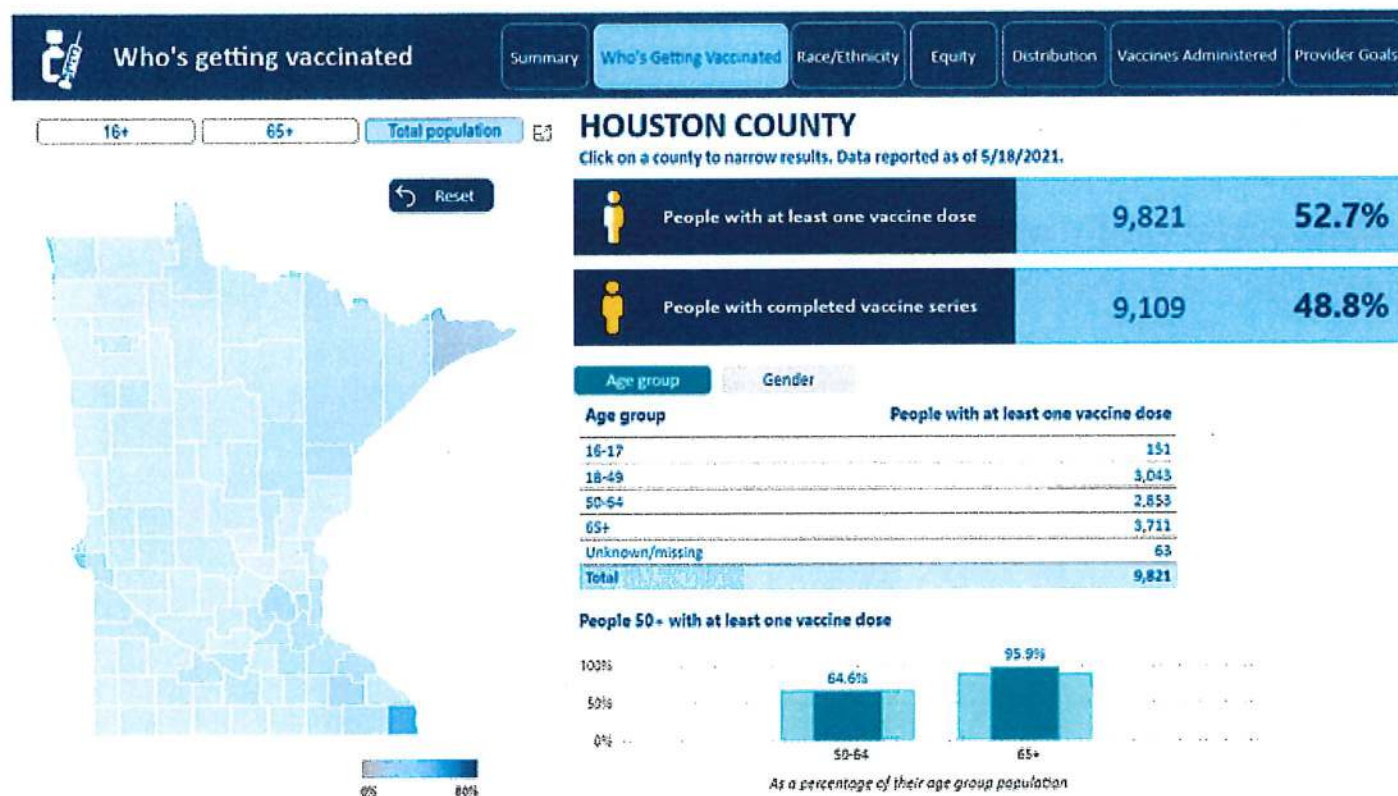
Hi Bill,

The Minnesota Vaccine Dashboard is a great place to see vaccinated rates in Minnesota. You can look at county data as well by clicking on the county.

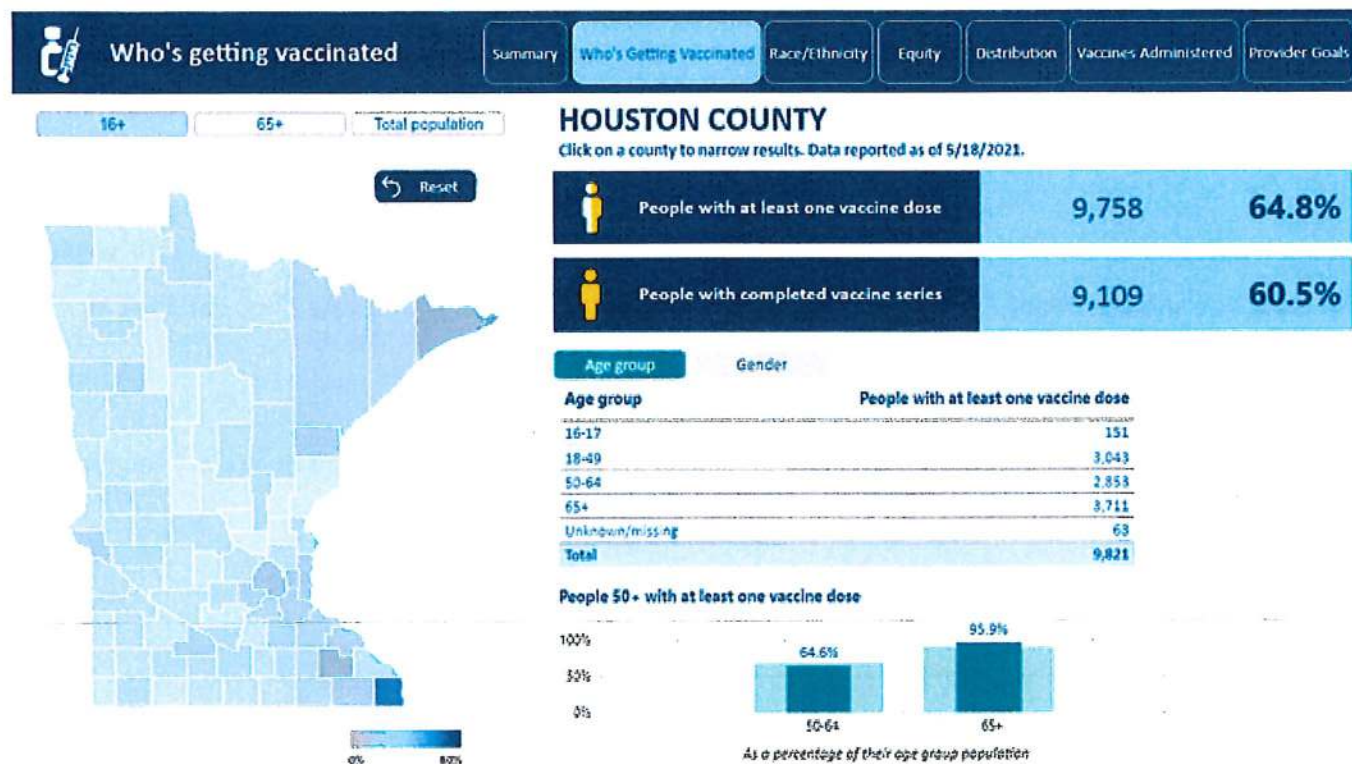
<https://mn.gov/covid19/vaccine/data/index.jsp>

Who's Getting Vaccinated Tab will tell you percentages, after you click on that tab, click on county to give county percentages for each group.

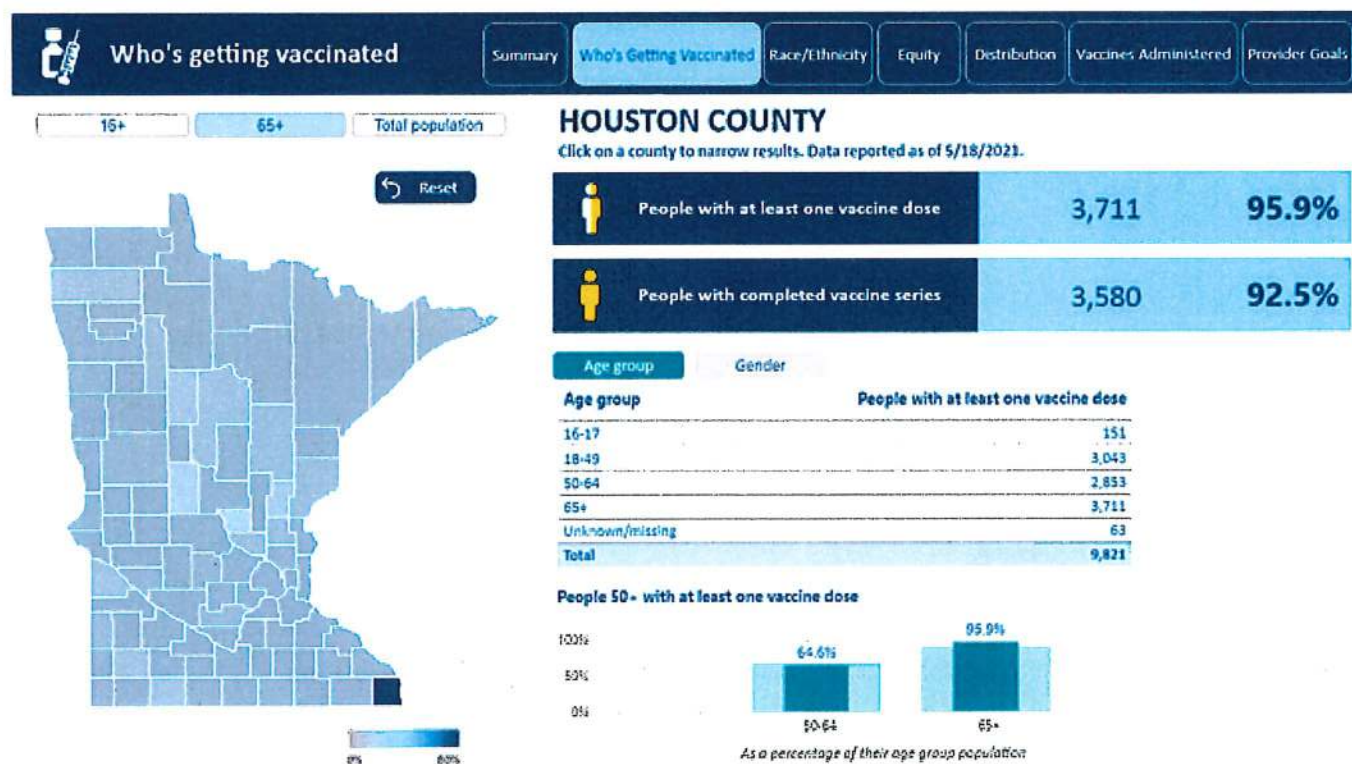
Vaccine Data



Vaccine Data



Vaccine Data



Audrey

Health Educator | Houston County Public Health
PHEP | SHIP | TZD Coordinator
611 Vista Drive | Suite 1 | Caledonia, MN 55921

#5.1

Lauren Rislov
264 Fireside Drive
La Crescent, MN 55947
rislau26@students.isd300.k12.mn.us

March 31, 2021

Mike Poellinger, Mayor
315 Main Street
La Crescent, MN 55947

Will Poellinger

Dear Mr. Poellinger,

I am a seventh grader at La Crescent-Hokah Middle School. As a citizen of La Crescent, I have noticed an abundance of litter on our streets, in our parks, and on our school grounds.

I would like to propose that the city plan and organize a community cleanup. A community cleanup would benefit our city in many ways. First, litter is an eyesore. Secondly, it poses health risks. Lastly, it contributes to pollution.

Litter is an eyesore. I know few community members that would disagree. According to the Providence Journal "litter can negatively impact your sense of community."¹ Communities with litter filled streets often find less value in their neighborhoods. Krystal Noiseux states that "Litter can pose dangers and health risks to curious children." If children pick up the litter that contains harmful materials or germs, they could risk getting cut or sick. Litter also ends up in our storm drains which then ends up in our streams and rivers causing pollution that can last forever.²

People who oppose community cleanups state that they can lead to many injuries such and bruises, scrapes, cuts, and infections³. However, if the right safety gear is worn most injuries can be prevented. Another argument made against community cleanups is that no matter what amount of litter is picked up it will not do anything because people will continue to litter.⁴ This view is pessimistic in every way. Even though the cleanup is a small gesture, it could make a huge impact.

¹ Noiseux, Krystal. "Green Living: 5 Beautiful Reasons to Pick up Litter." *Providence Journal*. 16 Jan. 2016. www.providencejournal.com/article/20160118/entertainmentlife/160119439.

² MARC - Mid American Regional Council. "Impacts of Littering." *Clean Water KC Metro*. 2019. www.cleanwaterkcmetro.org/impacts-of-littering.

³ Peter. "Community Cleanup Day: Safety Rules to Remember." *Think Safety First*. 2017. <http://thinksafety1st.com/2016/03/04/community-cleanup-day-safety-rules-to-remember>.

⁴ Chitwood, Tim. "You Can't Clean up All the Trash If People Keep Throwing Down More." *Ledger Enquirer*. 4 Feb. 2018. www.ledger-enquirer.com/news/local/news-columns-blogs/tim-chitwood/article198374424.html.

Cleanups bring awareness about the issue of litter and build a sense of community and responsibility to keep our city clean, safe, and beautiful. Community cleanups could also trigger continued projects to ensure our city stays that way.⁵

Sincerely,

Lauren Rislov

Lauren Rislov
7th Grader
La Crescent MN

⁵ Scible, Kelly. "Coming Together to Help the Environment, Community." *Baltimore Sun*. 8 July 2015. www.baltimoresun.com/maryland/carroll/opinion/ph-ct-scible-070815-20150708-column.html.

Ely Sebo
42618 Kipp Dr
Winona, Minnesota 55987
608-397-6074
sebely026@gmail.com

April 1, 2021

Mike Poellinger
Mayor of La Crescent
315, Main street
La Crescent, Minnesota 55947

Dear Mayor Mike Poellinger,

I believe the people of La Crescent should be allowed to have more than 4 chickens in town. It should not matter how many chickens the people have as long as they aren't crowing, free roaming, or bothering anyone. I believe that this change needs to occur because the chickens are not hurting anyone and it would benefit the people of La Crescent greatly.

It will impact the people in a positive way by giving them eggs and a natural fertilizer for their gardens¹. If the change is not made it will impact them in a negative way by forcing them to buy eggs from the store instead of getting organic ones. I think the people should be able to have as many chickens that they want as long as they are quiet and they don't have roosters, their chickens would produce healthy eggs that don't have added hormones or antibiotics², their chickens would give great fertilizer for LaCrescent's gardens and yards³.

¹West, Michelle. "The Benefits of Keeping Chickens." The Permaculture Research Institute, 18 July 2017, www.permaculturenews.org/2017/07/18/benefits-keeping-chickens.

² "Should You Get a Chicken for Your Home?" *Green America*, 26 Mar. 2021, www.greenamerica.org/green-living/many-benefits-backyard-chickens.

³Page, Danielle Usa Today. "5 Surprising Benefits of Owning Chickens." *USA TODAY*, 13 Nov. 2019, eu.usatoday.com/story/sponsor-story/tractor-supply-co/2018/03/12/benefits-of-owning-chickens/32855461.

I understand that some chickens could be loud⁴, but honestly, only the roosters are. Hens only make a lot of noise if they get scared. I also understand that having more than 4 chickens could take up a lot of space for the people's yards, but if they have enough room for the chickens, let them have them. As long as the chickens have enough space to walk around and lay eggs, while not free roaming and going into other peoples yards⁵, they should be fine. The people of LaCrescent would be very happy to have more chickens and would get so many benefits from it.

Sincerely,



Ely sebo

⁴ Ashley. "Downsides of Backyard Chickens | Negative Considerations of Chickens." *Alaska Urban Hippie*, 26 Oct. 2017, alaskaurbanhippie.com/negatives-of-backyard-chickens.

⁵ janet@ouroneacrefarm.com and View all posts by janet@ouroneacrefarm.com. "Pros and Cons of Backyard Chickens |." *Janet*, 25 July 2013, ouroneacrefarm.com/2013/07/25/pros-and-cons-of-backyard-chickens.

#6.1

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: May 19, 2021
RE: Meeting Minutes
May 18, 2021

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Tuesday, May 18, 2021, in the City Council Chambers at the La Crescent City Hall. Pursuant to Minn. Stat. Section 13D.021 and due to the COVID-19 pandemic, members of the Park & Recreation Commission and City staff were given the option to attend the meeting by telephone or Zoom. The following members were present in person: Jon Steffes, Paul McLellan, Sarah Wetterlin, Diana Adamski, Eileen Krenz, and Randy Dobbs. Also in attendance in person were Teresa O'Donnell-Ebner, Chris Fortsch, Jim Nissen, and Bill Waller.

1. Brief introductions were conducted before Jason Valerius from MSA appeared via Zoom and reviewed the proposed scope of work to update the City's Comprehensive Park & Recreation Plan. Discussion, questions and comments followed, at which time it was the consensus of the Commission that the City accept the proposal submitted by MSA to update the City's Comprehensive Park & Recreation Plan.
2. It was the consensus of the Commission to approve the minutes of the April 13, 2021 Park and Recreation Commission meeting as presented.
3. The Commission was informed that Mike Limberg had resigned from the Park & Recreation Commission.
4. Jon Steffes reviewed with the Commission the updated Minnesota Department of Health requirements for public pools and organized sports. The most recent requirements from the Minnesota Department of Health have removed occupancy restrictions at outdoor pools. It was the consensus of the Park & Recreation Commission that the level of service at the Aquatic Center in 2021 would return to the 2019 level of service and that the occupant limit would be in accordance with state and local building codes, that memberships would be offered, and that concessions in individual packaging would be sold.
5. It was agreed that the next meeting of the Park & Recreation Commission would be Tuesday, July 20, 2021, at 5:30 pm., at City Hall.
6. There being nothing further to discuss the meeting was adjourned at approximately 6:42 pm.



CITY OF LA CRESCENT

Department of Police

Chief Douglas J. Stavenau



May 12, 2021

Honorable Mayor and City Council Members

City Administrator Bill Waller

Recognition of La Crescent as being ranked the 5th Safest City in Minnesota

I am pleased to announce Safewise has ranked the City of La Crescent as the 5th Safest City in the State of Minnesota.

Safewise is a resource for helping families and communities to make informed decisions about safety solutions. The ranking is determined as a result of statistical data submitted for the 2020 calendar year to the Federal Bureau of Investigation and population census data.

A sincere thank you the Employees of the City, Elected Officials and the support of the Community itself for providing the resources and ability to make the recognition possible.

Further detailed information regarding the study and what Safewise is can be found at:
<https://www.safewise.com/blog/safest-cities-minnesota/>

A handwritten signature in black ink, appearing to read "D. Stavenau".

Douglas Stavenau

Chief of Police

The 20 Safest Cities in Minnesota

Elko New Market, Minnesota

#1 Elko New Market

Population 4,783

Median Income \$123,750

VC Rate 2021, 2020, 2019

0.2, 0.4, 0.2

PC Rate 2021, 2020, 2019

4.4, 4.6, 0.4

Corcoran, MN map

#2 Corcoran

Population 6,195

Median Income \$113,051

VC Rate 2021, 2020, 2019

0.0, 0.7, 0.7

PC Rate 2021, 2020, 2019

6.6, 8.7, 6.6

Dayton, MN map

#3 Dayton

Population 6,542

Median Income \$96,500

VC Rate 2021, 2020, 2019

0.2, 0.3, 0.5

PC Rate 2021, 2020, 2019

6.4, 9.4, 11.8

West Hennepin, MN map
#4 West Hennepin
Population 5,670
Median Income Unavailable
VC Rate 2021, 2020, 2019
0.4, 0.9, 0.7
PC Rate 2021, 2020, 2019
4.9, 7.6, 8.2

La Crescent, Minnesota
#5 La Crescent
Population 4,981
Median Income \$57,260
VC Rate 2021, 2020, 2019
0.4, 0.4, 1.0
PC Rate 2021, 2020, 2019
4.6, 4.4, 7.3

Big Lake, Minnesota
#6 Big Lake
Population 11,236
Median Income \$79,612
VC Rate 2021, 2020, 2019
0.4, 1.0, 0.1
PC Rate 2021, 2020, 2019
4.9, 4.8, 5.5

Cold Spring-Richmond, Minnesota map

#7 Cold Spring/Richmond

Population 5,656

Median Income \$48,998

VC Rate 2021, 2020, 2019

0.5, 0.4, 0.2

PC Rate 2021, 2020, 2019

5.1, 6.6, 8.3

Minnetrista, Minnesota map

#8 Minnetrista

Population 10,527

Median Income \$161,392

VC Rate 2021, 2020, 2019

0.3, 0.4, 0.6

PC Rate 2021, 2020, 2019

7.2, 8.1, 11.9

Belle Plaine, Minnesota

#9 Belle Plaine

Population 7,232

Median Income \$80,625

VC Rate 2021, 2020, 2019

0.3, 0.7, 0.7

PC Rate 2021, 2020, 2019

9.1, 10.6, 13.4

Farmington, Minnesota map

#10 Farmington

Population 23,335

Median Income \$92,699

VC Rate 2021, 2020, 2019

0.5, 0.6, 0.6

PC Rate 2021, 2020, 2019

7.6, 7.5, 9.1

Orono, Minnesota

#11 Orono

Population 20,349

Median Income

\$146,731

VC Rate 2021, 2020, 2019

0.7, 0.3, 0.6

PC Rate 2021, 2020, 2019

6.2, 5.8, 6.1

Northfield, Minnesota map

#12 Northfield

Population 20,707

Median Income \$65,441

VC Rate 2021, 2020, 2019

0.6, 1.4, 1.4

PC Rate 2021, 2020, 2019

7.3, 9.7, 9.6

Jordan, Minnesota

#13 Jordan

Population 6,384

Median Income

\$61,592

VC Rate 2021, 2020, 2019

0.6, 0.6, 1.1

PC Rate 2021, 2020, 2019

7.0, 7.1, 11.0

Wyoming, Minnesota map

#14 Wyoming

Population 7,993

Median Income \$87,462

VC Rate 2021, 2020, 2019

0.5, 1.1, 1.0

PC Rate 2021, 2020, 2019

8.5, 8.0, 10.8

Rosemount, Minnesota

#15 Rosemount

Population 24,961

Median Income \$99,221

VC Rate 2021, 2020, 2019

0.8, 0.6, 0.6

PC Rate 2021, 2020, 2019

5.8, 7.6, 8.6

Lino Lakes, Minnesota map

#16 Lino Lakes

Population 21,925

Median Income \$110,458

VC Rate 2021, 2020, 2019

0.9, 0.6, 0.4

PC Rate 2021, 2020, 2019

5.9, 8.4, 9.2

New Ulm, Minnesota map

#17 New Ulm

Population 13,205

Median Income \$56,288

VC Rate 2021, 2020, 2019

0.6, 0.7, 1.7

PC Rate 2021, 2020, 2019

8.8, 12.3, 13.1

Lakeville, Minnesota map

#18 Lakeville

Population 67,206

Median Income \$106,069

VC Rate 2021, 2020, 2019

0.7, 0.6, 0.7

PC Rate 2021, 2020, 2019

8.4, 8.2, 9.5

Chaska, Minnesota map

#19 Chaska

Population 27,143

Median Income \$87,018

VC Rate 2021, 2020, 2019

0.6, 0.8, 0.8

PC Rate 2021, 2020, 2019

9.3, 8.4, 9.7

Medina, Minnesota map

#20 Medina

Population 6,852

Median Income \$144,107

VC Rate 2021, 2020, 2019

0.1, 0.3, 0.5

PC Rate 2021, 2020, 2019

13.3, 11.0, 10.5



**LA CROSSE COUNTY CONVENTION & VISITORS BUREAU
BOARD MEETING-ONLINE
April 20, 2021– 8:00 a.m.**

Board Members:

Present: Billy Bergeron, Chris Roderique, Pat Stephens, Valerie Erickson, Larry Jensen, Dan Wick, Dave Ring, Troy Sargent, Nathan Franklin, Stephen Cohen, Cherryl Jostad, Michel Gabbud, Ashley Santolin, Pete Boese, Jen Burch, Jay Patel, Art Fahey, Cassandra Hanan, Madeline Behringer, Dan Stevens, Neal Zygarlicke, Terry Bauer

Excused: Patrick Barlow, Ryan Johnson, Pamela Maas

Absent: Scott Neumeister

Others present:

Executive Director: A.J. Frels

Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dan Wick brought the meeting to order at 8:03 a.m.

MOTION: To approve the March 2021 Board minutes. (P. Stephens, L. Jensen) Carried.

FINANCE COMMITTEE:

MOTION: To approve the March 2021 financials. (P. Stephens, D. Stevens) Carried.

EXECUTIVE DIRECTOR REPORT:

-Haleigh and Deb are promoting our new "sell sheet" of free marketing opportunities for members through videos. The first two of three videos are complete and member engagement has seemed to increase.

-The 2021 Visitors Guide was finished by La Crosse Graphics in early March. The team has been distributing them to the appropriate members.

-The Lunker League webpages are LIVE, and we had a soft launch on social media on March 4th.

-AJ was asked to be a panelist on a region-wide tourism meeting on April 19th which was organized by the 7 Rivers Alliance.

-AJ attended the Pump House board meeting on March 30th. They will be moving forward with Artspire, however, they will not have live music.

-The bike share program had a soft launch on April 9-11th.

-AJ is in the process of holding quarterly meetings with the community leaders. He will be meeting with Onalaska today, and has so far met with Holmen and Campbell.

-The welcome counter/booth for the La Crosse Center lobby is scheduled for delivery in November.

-The day after the City of La Crosse mayoral race, AJ reached out to Mitch Reynolds to congratulate him, and to set up a time to meet with him, and continue their quarterly meetings.

-We are moving forward with the renovation of the board room at the 7th Street office. The plan is to have this completed by the date of our open house.

-The promotional opportunity with the Wisconsin Department of Tourism may not be an option for us. The price tag is much too high for us to participate with at this time. We continue to negotiate with them.

COMMITTEE REPORTS:

Membership Committee-The reports were distributed. L. Jensen reported that membership revenue for March came in at \$13,197.25. There were 50 membership renewals for the month. The next membership meeting will be held on April 20th.

Grants-Four applications have been received thus far. The next Grant meeting will be held on May 20th.

Lease/Construction Committee-We will be getting help from the Viterbo crew to help move the items from the attic, and the garage. La Crosse Park and Rec will not charge us the \$5000 penalty for breaking the lease early, and we will not have to pay for the last two months of our lease.

Convention/Sales Committee-A. Fahey reports that the MOSES Board of Directors were in town two weeks ago. Other conventions and groups discussed include WIAA, FBLA, MYHockey.

Marketing/Media-Nothing new to report at this time as the committee has not met recently.

OLD BUSINESS:

- Synergy & High Speed Rail: Terry Bauer brought this to AJ's attention, and will be meeting this week to discuss.
- Annual Meeting & Open House: We plan to hold the Annual Meeting at noon & follow with the Open House in the afternoon on May 25th.
- LCC Liquor License: Thank you to Chris Roderique for holding the Agent roll for one last year. As voted on at our February meeting, this is the last year the LCCVB will hold the liquor license for the La Crosse Center.
- Beer, Wine & Cheese Tasting Tour will be held on April 23-25th. This will be an alternative to the usual BTB, participants receive stamps at participating breweries, wineries, cheese and meat markets. These stamps enter participants for a chance to win tickets to next year's event.

NEW BUSINESS:

- 2021 Hotel Occupancy update shows an average of 56% for those properties participating for the month of March.
- AJ has reached out to Discover Wisconsin to discuss the opportunity to do a show on our region. We would film and budget for the show in 2022, and would have it air in 2023. AJ has confirmed with Discover Wisconsin they will also film La Crescent into the show as well.
- We are working with NATOW in renting some marketing space at the Wisconsin Welcome Center. The NATOW group is also working with other welcome centers in the state. This could be an opportunity for us to collect some revenue with an agreement.

Event Centers Update:

- La Crosse Center: They just hosted a pool tournament, and upcoming there is a dart tournament, 5 graduations and 6 smaller events in the early summer. Construction continues with the Crossover walkway the most visible on Second Street. The Center received from the State of Wisconsin the \$5M check which will go towards the construction and expansion of the La Crosse Center.
- Omni Center: they held the Spring Craft Fair on April 17th & 18th. They also have a very busy next few months ahead so they are gearing up for those activities.

Community Updates:

- La Crescent is planning reconstruction of Walnut Street which will feature a bike-pedestrian friendly connection between the hotel/event center and the bike-pedestrian bridge over Highway 61 in downtown La Crescent. The bridge will be built this year, and reconstruction of Walnut Street is scheduled for 2022. The Chamber of Commerce is sponsoring a Cinco de Mayo dinner on May 5th. Tickets can be purchased in advance from the Chamber or other local businesses. The La Crescent Pool will be open again this summer, again with restrictions as mandated by the state. The summer rec program is also in place.
- West Salem is gearing up for June Dairy Days set for June 4-6, including fireworks, parade, and food trucks. The Bike fix it station set up install will be in next 4 weeks along the bike trail in downtown West Salem.

Next virtual meeting scheduled for May 18, 2021, beginning at 8:00am

MOTION: Moved to Adjourn, Carried.

Respectfully submitted, Michelle Hoch



**LA CROSSE COUNTY CONVENTION & VISITORS BUREAU
BOARD MEETING-ONLINE
March 16, 2021– 8:00 a.m.**

Board Members:

Present: Billy Bergeron, Pat Stephens, Pamela Maas, Valerie Erickson, Larry Jensen, Dan Wick, Dave Ring, Patrick Barlow, Cherryl Jostad, Michel Gabbud, Ryan Johnson, Ashley Santolin, Pete Boese, Jen Burch, Jay Patel, Art Fahey, Cassandra Hanan, Madeline Behringer, Dan Stevens, Neal Zygarlicke, Terry Bauer

Excused: Chris Roderique, Scott Neumeister

Absent: Troy Sargent, Nathan Franklin, Stephen Cohen

Others present:

Executive Director: A.J. Frels

Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dan Wick brought the meeting to order at 8:00 a.m.

MOTION: To approve the February 2021 Board minutes. (P. Stephens, D. Stevens) Carried.

FINANCE COMMITTEE:

MOTION: To approve the March 2021 meeting minutes. (P. Stephens, B. Bergeron) Carried.

MOTION: To approve the February 2021 financials. (P. Stephens, L. Jensen) Carried.

MOTION: To approve funding of \$25,000 to reengage the Explore La Crosse grant program for events happening in quarters 3 & 4 of 2021. (P. Maas, P. Boese, Abstain, D. Ring) Carried.

MOTION: To move forward with applying for the Employee Retention Credit. (P. Stephens, J. Patel) Carried.

MOTION: To set up an Operating Reserve Policy equal to 30% of annual operating expenses based on the average monthly expenditures in a given year. (P. Stephens, P. Maas) Carried.

MOTION: To set up a Building and Maintenance Reserve Policy in the amount of \$100,000, and giving the Executive Director the authority to address projects up to \$5000. (D. Ring, P. Stephens) Carried.

EXECUTIVE DIRECTOR REPORT:

- Along with our Synergy partners, Explore La Crosse was part of an article that went out thanking locals for their support to local businesses during the pandemic.
- The area received much media coverage from the WIAA Basketball Tournaments.
- The La Crosse Region was ranked one of the top 25 US Cities for remote workers by ownerly.com
- Explore La Crosse participated in the MN Association of Convention & Visitors Bureaus annual meeting and fundraiser. Thank you to the La Crescent Best Western for the donation of an overnight stay.
- After much discussion we have decided to hold off on Explore La Crosse Day for 2021. In 2022 we will celebrate 25 years, and we look forward to returning to Milwaukee next year.
- The La Crosse Center will be holding a small ribbon cutting event on March 17th.
- AJ attended the City of La Crescent Council meeting on February 22nd, and was also asked to make a presentation to the La Crescent Development Commission Board on March 8th.
- The Omni Center held a BTMA Hockey tournament the weekend of March 5-7, 2021.
- The new welcome counter concept was presented to the La Crosse Center Board, and they were in favor of moving forward with the project. Art is reviewing the agreement, and the booth will not go in place until the construction is complete at the La Crosse Center.
- AJ reached out to the City of La Crosse Mayoral Candidates the day after the primary's to schedule a time to meet and discuss the impact tourism.

- We have a \$1,000,000.00 insurance binder for the 123 7th Street location, and State Bank has the documents on file.
- Haleigh and AJ met and interviewed several candidates for a summer internship. They have made a selection, and Lauren Head will start with Explore La Crosse in April.
- The Explore La Crosse team toured the new La Crosse Area Heritage Center in downtown La Crosse.

COMMITTEE REPORTS:

Membership Committee-The reports were distributed. L. Jensen reported that membership revenue for February came in at \$8,210.50. There were 37 membership renewals for the month.

Lease/Construction Committee-A few items have been addressed at the 7th Street building including some offices getting new carpeting, painting, and vines taken down on the outside of the building. We are in the process of firming up a date with Centurylink to move forward with transferring phone and internet services as well.

Convention/Sales Committee-A. Fahey reports that conventions are starting to ramp up for 2022. Some Fall business and events are coming back as well.

Marketing/Media-This committee has not met recently, and have their next meeting scheduled for March 29th.

OLD BUSINESS:

- Executive Directors will have a Synergy meeting held on March 17th.
- The WIAA Basketball brought a one million dollar economic impact to the region. Explore La Crosse team is also working with Maple Grove to see what events can be held at that facility.
- A soft launch was done for The Lunker League (online fishing tournament) on March 4th. The interest in quickly growing and people are beginning to send in submissions to the tournament.

NEW BUSINESS:

- Explore La Crosse invited Travel Wisconsin to film videography and snap regional photos in the fall of 2020 to feature in their 2021 fall campaigns, and with that has brought a new opportunity our way to become a co-op case study with Travel Wisconsin. This includes custom advertising options to co-op with the Department.
- AJ met with Terry Bauer of DMI to discuss doing a downtown La Crosse segment on Discover Wisconsin. This would be a 4-5 minute segment to air in 2022. The cost of \$12,500 would be split between DMI and Explore La Crosse and paid over the next three years.
- 2020 Hotel Occupancy update shows an average of 38.7% for those properties participating for the month of February.

Event Centers Update:

- La Crosse Center: Construction is coming along well, and the old administrative offices are being removed and work is being done for a concession area, and also a connector to the south hall.
- Omni Center: Held a bags tournament, and Figure Skating Show. Ice has also been taken out for the season.

Community Updates:

- La Crescent's Horse Track Meadows development has 27 of the available 57 lots filled. Also, popular hangouts Schmitt's Time out Tavern is expanding their establishment.
- Holmen will invest \$30,000 into city parks, they are also looking to create walking trails around the bluff area, including county highway SN with a walking trail/path.
- Onalaska is looking to create a sponsorship program at the Omni Center, and Great River Sound will happen this year.

Next virtual meeting scheduled for April 20, 2021, beginning at 8:00am

MOTION: Moved to Adjourn, 8:58am (P. Stephens, D. Stevens) Carried.

Respectfully submitted, Michelle Hoch